

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF APRIL 25, 2023**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Vice Chairman Lahullier called the regular scheduled April 25, 2023 meeting to order at 7:00 p.m.

Vice Chairman Lahullier directed Executive Director S. Lahullier to initiate roll call. Upon roll call, the following were noted present:

C. Lahullier, Vice Chairman
S. Judge, Sec/Treasurer
V. DeSimone, Commissioner
D. Ravettine, Commissioner

Also, present were Attorney J. Napolitano, Purchasing Agent R. Esposito, C-3 Operator N. Villano, Engineer P. Carberry, Neglia Co.

T. Davis, Chairman (absent)

Vice Chairman Lahullier led those present in reciting the Pledge of Allegiance.

Vice Chairman Lahullier recited the Public Meeting Law.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 28, 2023 which was transmitted to The Record and Herald News on March 1, 2023 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

APPROVAL OF MINUTES

Vice Chairman Lahullier asked for corrections, additions, comments and/or deletions to the regular meeting minutes of March 28, 2023. S. Judge made a motion to accept the minutes of March 28, 2023 as presented; seconded by V. DeSimone.

(ON ROLL 4-0)

COMMUNICATIONS

1. Thank you card from the DeSimone Family.

PROFESSIONAL REPORTS

Attorney:

- Mr. John Napolitano had no formal report at this time.

Engineer:

- Mr. Pat Carberry
 - Meadowlands Rebuild (Relocated CSA Interceptor): NJDEP is preparing a response to NEA comments regarding the description of the proposed CSA Easement **(No change)**.
 - 810 Washington Avenue: The Applicant has requested a “will serve” letter. CSA had notified the Applicant regarding the need for flow monitoring to demonstrate the available hydraulic capacity of the CSA System. In addition, the Applicant was notified over 3 months ago regarding the requirement to establish and fund an escrow account. The Applicant has not complied with the CSA escrow account requirement. **(No change)**.
 - 333 Washington Avenue: The applicant submitted revised plans that address the hydraulic concerns of the proposed relocation of the CSA Interceptor.
 - 284 Washington Avenue (7-Eleven): The applicant has submitted revised plans that address the CSA Interceptor size and manhole locations.
 - 463 Barell Avenue: The application includes a 25,000 square foot warehouse addition. NEA has issued an engineering review letter on April 19, 2023, and additional information is required prior to a decision by the CSA Commissioners.

PAYMENT OF BILLS

Vice Chairman Lahullier presented the Board with the March 2023 Bills List Resolution #23-25 in the amount of \$291,997.18. S. Judge moved the motion to approve Resolution #23-25; seconded by V. DeSimone.

ON ROLL (4-0)

RESOLUTIONS

1. 23-26 – Pump Operator (new hire). Motion made by Mr. C. Lahullier; seconded by Mr. DeSimone.

ON ROLL (4-0)

OLD BUSINESS

- S. Lahullier thanked R. Esposito and N. Villano for covering the office while on vacation.
- Quarterly collections to date are at 61%, Yearly collections are at 90%.
- Pump Hours March 1 – April 1 Barell 1: 32 Barell 2: 32 Jony 1: 84 Jony 2: 81

NEW BUSINESS

S. Lahullier reported the following new business:

- Who will be attending the NJ Wastewater Conference?
- Physical Paperwork
- Amazon order off coop
- Manhole repair for B-71/MH311 – DeLeasa Brothers submitted quote for repair in the amount of \$750.

C. Lahullier made a motion to authorize a contract to DeLeasa Brothers for the manhole repair. The motion was seconded by D. Ravettine.

ON ROLL (4-0)

- Notary
- GovDeals up and running. Items sold.
- Commissioner emails have been set up.
- Direct deposit for e-services.
- Tax Sale
- Metal Detector

C. Lahullier made a motion to allow S. Lahullier to purchase a metal detector in an amount not to exceed \$200. Seconded by D. Ravettine.

ON ROLL (4-0)

PUBLIC SESSION

Upon motion made by Mr. S. Judge; seconded by Mr. V. DeSimone at 7:42 p.m., the meeting was open to the public.

(ON ROLL 4-0)

ADJOURNMENT

Upon motion made by D. Ravettine; seconded by C. Lahullier and unanimously passed on roll call vote, the meeting was adjourned at 7:43 p.m.

(ON ROLL 4-0)

Respectfully Submitted