

**CARLSTADT SEWERAGE AUTHORITY  
CARLSTADT, NEW JERSEY  
REGULAR MEETING MINUTES OF NOVEMBER 22, 2022**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Chairman DeSimone called the regular scheduled November 22, 2022, meeting to order at 7:05 P.M.

Mr. DeSimone directed Executive Director B. Curreri to initiate roll call. Upon roll call, the following were noted present:

V. DeSimone, Chairman  
C. Lahullier, Vice Chairman  
S. Judge, Sec/Treasurer  
T. Davis, Commissioner – Absent (arrived at 7:21 p.m.)

Also, present were Attorney J. Napolitano, P. Carberry, Engineer, Purchasing Agent R. Esposito, and C-3 Operator N. Villano.

Mr. DeSimone led those present in reciting the Pledge of Allegiance.

Mr. DeSimone recited the Public Meeting Law.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 22, 2022, which was transmitted to The Record and Herald News on February 27, 2022 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

**APPROVAL OF MINUTES**

Mr. DeSimone asked for corrections, additions, comments and/or deletions to the Regular Meeting Minutes of October 25, 2022. Mr. Judge made a motion to accept the minutes of October 25, 2022, as presented; seconded by Mr. Lahullier.

**(ON ROLL 3-0)**

## **COMMUNICATIONS**

1. Medical Benefits – Borough of Carlstadt

## **PROFESSIONAL REPORTS**

### **Engineer:**

- Meadowlands Rebuild – No change from last month. (October 7, 2022, letter of comments from the DEP have been covered and resolved. The DEP is in the process of identifying and plotting easements).
- 284 Washington Avenue (711) – waiting for information. This is the second month there has been no correspondence clarifying manhole access.
- 810 Washington Avenue – No application, have not posted escrow. Sent letter regarding two manholes that were locked, we are requesting quotes to access these manholes plus the other at 333 that we cannot get open.
- 333 Washington Ave – reached out to Montana Construction and asked for quote to make manhole accessible for Engineer and Surveyor. Price to replace manhole rims and locked cover is approximately \$5,000 (verbal quote).

Mr. Lahullier made a motion for Mr. Carberry to solicit quotes not to exceed \$6,000.00 for the replacement of each manhole and to proceed with the job; seconded by Mr. Judge.

**(ON ROLL 3-0)**

### **Attorney:**

- Meadowlands Rebuild – The DEP has requested that the proposal for easements be reviewed.

## **PAYMENT OF BILLS**

Mr. DeSimone presented the Board with the November 22, 2022, Bills List Resolution #22-24 in the amount of \$28, 826.22. Mr. Lahullier moved the motion to approve Resolution #22-24 seconded by Mr. DeSimone.

**ON ROLL (3-0)**

## **OLD BUSINESS**

- Collections to date \$74,000.00 outstanding for the year will be followed up with phone calls and letters.
- 333 Washington Avenue walked and traced manholes with Neglia, tried to open the locked covers with key found at Barell Avenue. We could not get them open even with the sledgehammer. Mr. Curreri asked Neglia to check into having

them opened and replaced. We are having the same issue behind 810 Washington Avenue.

- Rate Hearing & Connection Fee Resolution has been drafted. Robyn will send the Notice to the newspapers for Public Notice advertisements 20 days prior.
- Rate Hearing is scheduled for December 20, 2022, at 6:00 p.m. stenographer has been scheduled.

### **NEW BUSINESS**

- Rate Hearing & Connection Fee Calculations
- 810 Washington Avenue – received from Greg Polniak (Neglia)
- December 20, 2022, Board Meeting. Mr. Curreri asked the members if they would like to order food and refreshments for the December meeting, all agreed.

### **PUBLIC SESSION**

Upon motion made by Mr. Lahullier, seconded by Mr. Davis at 7:26 P.M. the meeting was open to the public.

**(ON ROLL 4-0)**

Mr. Lahullier made a motion to close the public session, seconded by Mr. DeSimone, the public session was closed at 7:27 P.M.

**(ON ROLL 4-0)**

### **CLOSED SESSION**

Mr. Davis requested a closed session to discuss Personnel.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Carlstadt Sewerage Authority hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. for the purpose of discussing one or more of the following subjects: personnel and or property.

Mr. Davis moved a motion to enter into Closed Session at 7:28 P.M. seconded by Mr. DeSimone.

**(ON ROLL 4-0)**

At this time Mr. Villano, Ms. Esposito, Mr. Carberry, and any public were excused for the remainder of the meeting.

At 7:34 P.M. Mr. Davis made a motion to return to the normal order of business; seconded by Mr. Judge.

**(ON ROLL 4-0)**

Following the return to the open session, the following were noted present: Mr. Judge, Mr. DeSimone, Mr. Lahullier, Mr. Davis, Mr. Napolitano, Esq., and Mr. Curreri.

**ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING**

None

**ADJOURNMENT**

Upon motion made by Mr. DeSimone, seconded by Mr. Lahullier and unanimously passed on roll call vote, the meeting was adjourned at 7:45 P.M.

Respectfully Submitted