

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF JUNE 28, 2022**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Chairman DeSimone called the regular scheduled June 28, 2022 meeting to order at 7:01 p.m.

Mr. DeSimone directed Executive Director B. Curreri to initiate roll call. Upon roll call, the following were noted present:

V. DeSimone, Chairman
C. Lahullier, Vice Chairman
S. Judge, Sec/Treasurer
T. Davis, Commissioner (arrived at 7:05 p.m.)

Also, present were Attorney J. Napolitano, Purchasing Agent R. Esposito, C-3 Operator N. Villano and Engineer P. Carberry, Neglia Co.

Mr. DeSimone led those present in reciting the Pledge of Allegiance.

Mr. DeSimone recited the Public Meeting Law.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 22, 2022 which was transmitted to The Record and Herald News on February 27, 2022 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

APPROVAL OF MINUTES

Mr. DeSimone asked for corrections, additions, comments and/or deletions to the Regular Meeting Minutes of May 24, 2022. Mr. Lahullier made a motion to accept the minutes of May 24, 2022 as presented; seconded by Mr. Judge.

(ON ROLL 3-0)

COMMUNICATIONS

1. Business Certificate 2022 filed
2. Pump house hours 2022 to date
3. Generator Permit for Barell Ave filed
4. NJ Unemployment claim Denial to State (A-B)
5. DEP RBDM Submission to construct a storm water pumping station (A-C)
6. RTK Surveys (A-C)

PROFESSIONAL REPORTS

Engineer:

- Mr. Pat Carberry - 109 Kero Road discharge meter has been installed and inspected by Neglia expected start date after July 6.
- 333 Washington Avenue progressing on the receptor relocation with engineer investigating alternative to relocate gravity line.
- Meadowland Rebuild - Mr. Carberry issued new revised letter dated June 10, 2022.
- 284 Washington Avenue - have reservations concerning new Manhole design revised letter for June 20, 2022.

Attorney:

- Mr. John Napolitano - contacted Borough Attorney regarding future of the CSA, no decisions or discussion have occurred.

PAYMENT OF BILLS

Mr. DeSimone presented the Board with the June 28, 2022 Bills List Resolution #22-16 in the amount of \$32,075.53. Mr. Lahullier moved the motion to approve Resolution #22-16; seconded by Mr. Judge.

ON ROLL (4-0)

OLD BUSINESS

- Collections – 3rd Quarter 2022 billing will be mailed out by end of this week, July 1st. Currently 15 accounts are past due from 2nd quarter.
- Unemployment question regarding charges to the CSA from 2 part-time employees that have collected from other jobs but the CSA was charged.
- Munibilling systems is under new ownership. They will no longer work along for quarterly billing. Either Munibilling will do the billing for a cost or CSA can control it all in house with limited assistance.

NEW BUSINESS

The bookkeeping is up to date for May 2022.

The RTK surveys for 3 properties were filed.

Air Permit for Barell Avenue filed \$880.00.

MuniBilling conference call concerning new policy. They will hold off on any decisions for 3rd and 4th quarter billing since we have been a customer since 2015.

PUBLIC SESSION

Upon motion made by Mr. Davis; seconded by Mr. Judge at 7:33 p.m., the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, Mr. Davis made a motion to close the public session; seconded by Mr. Lahullier, the public session was closed at 7:34 p.m.

(ON ROLL 4-0)

CLOSED SESSION

Mr. DeSimone requested closed session for the discussion of personnel at 7:35 PM.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Carlstadt Sewerage Authority hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. for the purpose of discussing one or more of the following subjects: personnel and or property.

Mr. Davis made a motion to move the meeting into closed session at 7:39 p.m. for discussion of personnel; seconded by Mr. Judge. Mr. Lahullier recused himself for personal reasons.

(ON ROLL 3-0)

At this time Mr. Villano, Ms. Esposito, Mr. Carberry and any public were excused for the remainder of the meeting.

At 8:20 p.m. Mr. Desimone made a motion to return to the normal order of business; seconded by Mr. Judge.

Following return to open session, the following were noted present: Mr. Judge, Mr. Davis, Mr. DeSimone, Mr. Napolitano, Esq. and Mr. Curreri.

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

Mr. DeSimone appointed a committee which, consists of Mr. Davis and Mr. Judge, to try to meet with the Mayor and Council to discuss the future direction of the Borough and the CSA as separate entities. Mr. Napolitano has been directed to contact the Borough Attorney for meeting dates and Mr. Curreri has been directed to contact the Mayor for meeting dates.

ADJOURNMENT

Upon motion made by Mr. Judge; seconded by Mr. DeSimone and unanimously passed on roll call vote, the meeting was adjourned at 8:23 p.m.

Respectfully Submitted