

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF FEBRUARY 22, 2022**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Chairman Lahullier called the regular scheduled February 22, 2022 meeting to order at 7:00 p.m.

Mr. Lahullier directed Executive Director B. Curreri to initiate roll call. Upon roll call, the following were noted present:

C. Lahullier, Chairman
V. DeSimone, Vice Chairman
S. Judge, Sec/Treasurer
T. Davis, Commissioner – (via-telephone)

Also, present were Attorney J. Napolitano, Purchasing Agent R. Esposito, C-3 Operator N. Villano and Engineer P. Carberry, Neglia Co.

Mr. Lahullier led those present in reciting the Pledge of Allegiance.

Mr. Lahullier recited the Public Meeting Law.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 23, 2021 which was transmitted to The Record and Herald News on March 1, 2021 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

ELECTION OF OFFICERS – 2022/2023

Mr. Curreri stated, “At this time 7:05 p.m., all officers are to please vacate your respected chairs to continue with the scheduled reorganization meeting and the election of officers for the operating year of 2022/2023”. All officers complied, and all chairs were vacated.

Mr. Curreri asked for nomination for **Chairman**.

Mr. Lahullier nominated Mr. DeSimone as Chairman; seconded by Mr. Judge. With no other nominations for Chairman voiced, Mr. Curreri advised the Board to close the nomination.

ON ROLL (4-0)

Mr. Curreri asked for nomination of **Vice Chairman**.

Mr. Judge nominated Mr. Lahullier as Vice Chairman; seconded by Mr. DeSimone. With no other nominations for Vice Chairman voiced, Mr. Curreri advised the Board to close the nomination.

ON ROLL (4-0)

Mr. Curreri asked for nominations for **Secretary/Treasurer**.

Mr. Lahullier nominated Mr. Judge; seconded by Mr. DeSimone. With no other nominations for Secretary/Treasurer voiced, Mr. Curreri advised the Board to close the nomination.

ON ROLL (4-0)

With the election of officers for the period of February 22, 2022 through February 28, 2023 completed, Mr. Curreri advised the Board to close the nomination. Mr. Lahullier made a motion to close the officer nominations; seconded by Mr. DeSimone.

ON ROLL (4-0)

APPROVAL OF MINUTES

Mr. DeSimone asked for corrections, additions, comments and/or deletions to the Rate Hearing and regular meeting minutes of January 25, 2022. Mr. Judge made a motion to accept the minutes of January 25, 2022 as presented; seconded by Mr. Lahullier.

(ON ROLL 4-0)

APPROVAL OF RESOLUTIONS FOR 2022/2023

Mr. Curreri, prepared Resolutions numbered 22-03 and 22-05 through 22-12 which affect the new operating year of February 23, 2022 through February 28, 2023. Mr. Curreri recited and offered the same for adoption.

PRESENTED RESOLUTIONS:

22-03 CSA Meeting Schedule 2022-2023: Mr. Curreri presented schedule
Offered by Mr. Lahullier: seconded by Mr. Judge (On-File)

ON ROLL (4-0)

22-05 Official Newspapers 2022-2023: Bergen Record & Herald News (On File)
Offered by Mr. Judge; seconded by Mr. Lahullier.

ON ROLL (4-0)

22-06 Bookkeeper 2022-2023: Mary Jane Ambrose-Kajon (On File)
Offered by Mr. Judge; seconded by Mr. DeSimone.

ON ROLL (4-0)

22-07 Pump Operators 2022-2023: Lori Nunziato, David Ravettine, Anthony Alcuri, Sr., and Victor Fonseca (On File).
Offered by Mr. Judge; seconded by Mr. Lahullier.

ON ROLL (4-0)

22-08 Attorney 2022-2023:
Mr. John Napolitano of Cleary, Giacobbe, Alfieri & Jacobs, LLC (On File)
Offered by Mr. DeSimone; seconded by Mr. Lahullier.

ON ROLL (4-0)

22-09 Auditor 2022-2023:
Wielkotz, LLC (On File)
Offered by Mr. Judge; seconded by Mr. Lahullier

ON ROLL (4-0)

22-10 Engineer 2022-2023:
Neglia Engineering Associates (On File)
Offered by Mr. Lahullier; seconded by Mr. Judge

ON ROLL (4-0)

22-11 Licensed Collection System Operator 2022-2023:
Dominick Villano (On File)
Offered by Mr. Lahullier; seconded by Mr. DeSimone

ON ROLL (4-0)

22-12 Insurance Risk Manager 2022-2023:
PIA (On File)
Offered by, Mr. Lahullier; seconded by Mr. Judge.

ON ROLL (4-0)

ADJOURNMENT OF REORGANIZATION MEETING

With no other reorganization business at hand, Mr. Lahullier made the motion to adjourn the Reorganization Meeting at 7:30 p.m. and continue with the regular scheduled meeting; seconded by Mr. DeSimone.

ON ROLL (4-0)

COMMUNICATIONS

1. J. Napolitano 333 Washington Ave (A-B)
2. Pump Station Hours 2021 vs 2020
3. Resolution # 22-03 Meeting Schedule/ #2207 Pump Operators (A-B)
4. JIF Loss Control Report Pump Stations (A-D)
5. Pump Operator Inspection Duties 2022-2023 (A-B)
6. Emergency MH Repair Proposal 425 Dell Rd.

PROFESSIONAL REPORTS

Engineer:

- Mr. Pat Carberry still has a hold on 333 Washington Ave, waiting for direction.
- Meadowlands rebuild design stage is currently under review.
- 109 Kero Rd still on hold until the weather warms up.

Attorney:

- Mr. John Napolitano described letter for 333 Washington Ave preliminary stage.
- Meadowlands Rebuild AECOM partial plans have been sent for review.

PAYMENT OF BILLS

Mr. DeSimone presented the Board with the February 2022 Bills List Resolution #22-04 in the amount of \$29,074.06. Mr. Judge moved the motion to approve Resolution #22-04; seconded by Mr. Lahullier.

ON ROLL (4-0)

OLD BUSINESS

- Collections to date are progressing. Due date for 1st quarter and yearly accounts is February 28, 2022. Some properties changed owner(s) and tenant(s) which, I was not notified in advance. I found out by way of undeliverable mail and/or email. I am working to collect property owner information so I can continue sending the invoice directly to the property owner(s) instead of trying to track tenants.

NEW BUSINESS

- Backup Mainframe battery had to be replaced.
- Friday February 11, 2022, we received a call Dell Rd Manhole casing was broken. Mr. Curreri responded. The emergency repair was completed by Pasquale and Delesa on Saturday February 12, 2022 with new Casing and Manhole.
- Saturday February 19, 2022 lost power at Barell Ave. I was covering weekly inspections and found the Generator on but no power on the station meter. I called PSEG, they responded. It was a broken connection on the transformer.
- Escorted JIF with Lost Control Report for Pump stations, all good.
- Pump Operators have been issued new schedules and inspection guidelines, no questions.

PUBLIC SESSION

Upon motion made by Mr. Lahullier; seconded by Mr. Judge at 7:43 p.m., the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, Mr. Lahullier made a motion to close the public session; seconded by Mr. DeSimone, the public session was closed at 7:43 p.m.

(ON ROLL 4-0)

CLOSED SESSION

None requested

ADJOURNMENT

Upon motion made by Mr. Lahullier; seconded by Mr. DeSimone and unanimously passed on roll call vote, the meeting was adjourned at 7:44 p.m.

(ON ROLL 4-0)

Respectfully Submitted