

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF JANUARY 25, 2022**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Chairman Lahullier called the regular scheduled January 25, 2022 meeting to order at 7:00 p.m.

Mr. Lahullier directed Executive Director B. Curreri to initiate roll call. Upon roll call, the following were noted present:

C. Lahullier Chairman
V. DeSimone Vice Chairman
S. Judge Sec/Treasurer
T. Davis Commissioner – (via-telephone)

Also, present were Attorney J. Napolitano, Purchasing Agent R. Esposito, C-3 Operator N. Villano and Engineer P. Carberry, Neglia Co.

Mr. Lahullier led those present in reciting the Pledge of Allegiance.

Mr. Lahullier recited the Public Meeting Law.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 23, 2021 which was transmitted to The Record and Herald News on March 1, 2021 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

APPROVAL OF MINUTES

Mr. Lahullier asked for corrections, additions, comments and/or deletions to the Rate Hearing and regular meeting minutes of December 21, 2021. Mr. DeSimone made a motion to accept the minutes of December 21, 2021 as presented; seconded by Mr. Judge.

(ON ROLL 4-0)

COMMUNICATIONS

1. 2022-2023 Meeting Dates Review
2. RFQs 2022-2023 Operating Year (Need Date for Opening) (A-B)
3. 2022 Adopted Budget cover sheet FYI
4. E-Permit Backflow @ Barell 2022

PROFESSIONAL REPORTS

Mr. Pat Carberry Neglia Engineer:

- 109 Kero Road - Contractor not starting until spring. Mr. Carberry will contact DEP for review of Meadowlands rebuild plans.

Mr. John Napolitano Esq:

- Reimbursement Agreement finalized. All forms have been completed, it's okay for engineer to start review.
- Mr. Napolitano reviewed 333 Washington Ave plans with Executive Director, it is a large project. Mr. Napolitano recommends setting escrow account prior to any review.

PAYMENT OF BILLS

Mr. Lahullier presented the Board with the January 2022 Bills List Resolution #22-01 in the amount of \$33,371.12. Mr. Judge moved the motion to approve Resolution #22-01; seconded by Mr. DeSimone.

(ON ROLL 4-0)

RESOLUTIONS

#22-02 P.A.C.O

Mr. DeSimone made a motion to approve Resolution #22-02 P.A.C.O for 2022; seconded by Mr. Judge.

(ON ROLL 4-0)

OLD BUSINESS

1. Mr. Curreri – Received water usage report on Monday January 10, 2022. 1st quarter 2022 invoices were mailed on January 20, 2022 and emailed invoices went out January 21, 2022.
2. Received full set of plans and application for 333 Washington Ave construction. As discussed previously, Mr. Curreri explained to the engineer not to submit any plans now. They should send a written proposal explaining the project due to its size and we will advise on how to proceed.

NEW BUSINESS

1. Request for Proposals for 2022-2023 operating year.
2. Meeting dates calendar review. If there are any changes, please advise Mr. Curreri. A Resolution will be prepared for the February meeting.
3. Mr. Curreri and Robyn will have all the necessary Resolutions prepared for reorganization at our February 22, 2022 meeting.
4. We will be beginning the 2021 audit later this month.
5. Lakeland bank Escrow accounts will be online starting sometime in March 2022. Mary Jane (book keeper) is involved and will assist with the start up.

PUBLIC SESSION

Upon motion made by Mr. DeSimone; seconded by Mr. Lahullier at 7:21 p.m., the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, Mr. DeSimone made a motion to close the public session; seconded by Mr. Lahullier, the public session was closed at 7:22 p.m.

(ON ROLL 4-0)

CLOSED SESSION

None requested

ADJOURNMENT

Upon motion made by Mr. Judge; seconded by Mr. DeSimone and unanimously passed on roll call vote, the meeting was adjourned at 7:23 p.m.

Respectfully Submitted