

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY**

**REGULAR SCHEDULED MEETING, CONNECTION FEE USER RATE 2022
ADOPTION OF OPERATING BUDGET
MINUTES OF DECEMBER 21, 2021**

The advertised Regular Scheduled Meeting, Connection Fee/User Rate Hearing and 2022 Budget Adoption Meeting of the Carlstadt Sewerage Authority was held on December 1, 2021 at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

6:00 P.M. CALL OF ROLL

Chairman Lahullier called the meeting of December 21, 2021 to order. Chairman Lahullier presided.

Chairman Lahullier requested Executive Director Brian Curreri to take roll Call: Upon roll call, the following were noted present:

C. Lahullier, Chairman
V. DeSimone, Vice Chairman
S. Judge, Secretary/ Treasurer
T. Davis, Commissioner
B. Curreri, Executive Director

Also present were Attorney, J. Napolitano, C. Carucci CSR, Engineer, P. Carberry, and R. Esposito QPA.

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Lahullier led those present:

Chairman Lahullier recited the Public Meeting Law:

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 23, 2021 which was transmitted to The Record and Herald News on March 1, 2021 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority. Notice appears on the advertised notices as a Regular Meeting and adoption of the Connection Fee/Rate Hearing including the final 2022 Authority Budget Adoption.

Executive Director Mr. Curreri indicated for the record, at 6:01 p.m. he is requesting a motion to open this Rate Hearing to the public, Mr. Lahullier moved the motion; seconded by Mr. Judge.

(ON ROLL 4-0)

Mr. Curreri asked Chairman Lahullier to have Certified Court Stenographer Candice Carucci swear in the Executive Director. Mr. Curreri then proceeded to review/certify the 2022 Connection Fee/User Rate.

Mr. Curreri submitted a copy of the following as exhibits for recording purposes to Ms. Carucci.

A. Resolution #21-26 Connection Fee/User Rate Tier I and Tier II Calculation

Executive Director Mr. Curreri stated that the first order of business is the Public Hearing. This is required to be held by the State of New Jersey with the respect to service charges to be charged by the Carlstadt Sewerage Authority for fiscal year 2022. The Statute requires that the Sewerage Authority re-compute the Connection Fee that may be imposed upon those businesses or persons who subsequently connect in that fiscal year. The proposed connection fee for Calendar year 2022, as calculated by our Auditor, is the amount of \$4,401.09 per EDU. The user Rate for TIER I customers shall remain at \$9.25 per thousand gallons estimated based on annualized Suez 6-month usage report of 135,492,786 gallons. The User Rate for Tier II users shall be the direct cost presented to the CSA by the BCUA for usage by that particular TIER II user plus a service charge of \$3.61/Thousand Gallons based on BCUA usage of 26,324,580 gallons.

Executive Director Mr. Curreri indicated for the record, at 6:06 p.m. he is requesting a motion to open this Rate Hearing to the public, Mr. Lahullier moved the motion; seconded by Mr. Judge.

(ON ROLL 4-0)

Let the record state that there are no citizens wishing to be heard for the 6:00 p.m. advertised Rate Hearing and Budget Adoption. Mr. Curreri requested a motion to close the Rate Hearing Meeting to the public.

Mr. Lahullier moved to close the hearing of citizens; seconded by Mr. Davis.

(ON ROLL 4-0)

Mr. Curreri requested a motion to adopt and ratify the Connection Fee/ User Rate for 2022 which is set forth in the proposed Resolution #21-26. Mr. Lahullier moved the motion to confirm and adopt Resolution #21-26; seconded by Mr. Judge.

(ON ROLL 4-0)

With all Board members satisfied with the presentation of the 2022 Connection Fee/ User Rates and with no other questions or comments, Mr. Curreri requested a motion to close the advertised Public Hearing/Meeting for the Connection Fee/ User Rates for 2022 and resume the normal order of business. The meeting returned to normal order at 6:09 p.m. with the court stenographer Candice Carucci, excused.

APPROVAL OF MINUTES

Mr. Lahullier asked for comments, deletions or corrections on the regular scheduled meeting minutes of November 23, 2021. There were no exceptions taken.

Upon motion by Mr. Davis; seconded by Mr. Judge the November 23, 2021 minutes were approved as presented.

(ON ROLL 4-0)

COMMUNICATIONS:

1. Resolution #21 27 2022 Adopted Budget
2. Resolution #21-26 Connection Fee/ User Rates 2022 (A-B)
3. Newspaper Public Notice Rate Hearing.
4. NJUA 2022 Insurance Premiums JIF

PROFESSIONAL REPORTS

Patrick Carberry Engineer

Mr. Carberry had one (1) item to discuss: 109 Kero Rd waiting on contractor.

John Napolitano Esq.

Mr. Napolitano: JIF rate increases partly due to Covid qualifying for long term damages and long-term disabilities. Personnel manual signature receipts will be provided to all employees. Mr. Curreri will collect the receipts and a copy will be sent to PIA with the signature of attorney best practice checklist.

PAYMENT OF BILLS

Mr. Curreri presented the Board with the December Bills List Resolution #21-28 in the amount of \$32,835.43. Mr. Judge made the motion to approve resolution #21-28; seconded by Mr. Lahullier.

(ON ROLL 4-0)

OLD BUSINESS:

Monday December 13, 2021 quarterly pump house inspection and maintenance was performed; Barell Ave: found and replaced back up High-Water Float; Jony Drive: power indicator light on control panel burnt out, #2 Pump vibrating will be scheduled for service after the new year. We do have the backup pump ready, if needed.

Shared Service agreement with the Borough of Carlstadt for 2022 has been approved by the Mayor and Council. Mr. Davis moved the motion to approve and have the Chairman sign agreement; seconded by Mr. Judge.

(ON ROLL 4-0)

NEW BUSINESS

333 Washington Avenue property owners are preparing plans for sewer relocation, I have advises the engineers to submit a written proposal to the CSA.

Mr. Curreri presented Budget adoption Resolution #21-27 to adopt the approved 2022 Introduced Budget approved by Trenton. Mr. Lahullier made a motion to approve the 2022 Budget adoption; seconded by Mr. Judge.

(ON ROLL 4-0)

PUBLIC SESSION

Upon motion made by Mr. Judge at 6:38 p.m.; seconded by Mr. DeSimone the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, the public session was closed at 6:39 p.m. motion moved by Mr. Lahullier; seconded by Mr. DeSimone.

(ON ROLL 4-0)

ADJOURNMENT

Upon motion made by Mr. DeSimone, seconded by Mr. Judge and unanimously passed on roll call vote, the meeting was adjourned at 6:41 p.m.