

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF SEPTEMBER 28, 2021**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Chairman Lahullier called the regular scheduled September 28, 2021 meeting to order at 7:01 p.m.

Mr. Lahullier directed Executive Director Curreri to initiate roll call. Upon roll call, the following were noted present:

C. Lahullier Chairman
V. DeSimone Vice Chairman
S. Judge Sec/Treasurer
T. Maloney Commissioner
T. Davis Commissioner – by telephone

Also, present were Attorney J. Napolitano, Purchasing Agent R. Esposito, C-3 Operator N. Villano and Engineer P. Carberry, Neglia Co.

Mr. Lahullier led those present in reciting the Pledge of Allegiance. Mr. Lahullier asked for a moment of silence in remembrance of our recently deceased employee.

Mr. Lahullier recited the Public Meeting Law.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 26, 2020 which was transmitted to The Record and Herald News on March 12, 2020 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

APPROVAL OF MINUTES

Mr. Lahullier asked for corrections, additions, comments and/or deletions to the regular meeting minutes August 24, 2021. Mr. DeSimone made a motion to accept the minutes of August 24, 2021; seconded by Mr. Judge.

(ON ROLL 4-0-1)

COMMUNICATIONS

1. August 2021 Pump Station Hours
2. 2022 Budget worksheet A-C (discussion under old business)

PROFESSIONAL REPORTS

Mr. Pat Carberry Neglia Engineer:

The Meadowlands rebuild reimbursement agreement should be finalized, we are waiting to start on the plans. Mr. Napolitano has finalized the agreement and will review under his report for the chairman's signature.

Mr. John Napolitano Esq:

The Meadowlands agreement has been finalized and signed.

We are currently reviewing the CSA Employee Handbook and the Carlstadt Borough Personnel Manual, according to the MEL regulations, to incorporate into the CSA. I should have the draft complete for the October meeting. All commissioners will be emailed a copy when drafted.

PAYMENT OF BILLS

Mr. Lahullier presented the Board with the September 28, 2021 Bills List Resolution #21-20 in the amount of \$30,615.27. Mr. Judge moved the motion to approve Resolution #21-20; seconded by Mr. DeSimone.

(ON ROLL 5-0)

OLD BUSINESS

Mr. Curreri explained the 2022 budget adjustments requested by the Board and the utilization of surplus funds. Instead of the user rate increase, all Board members agreed to utilize the surplus funds. Mr. Curreri has spoken with our auditors and will revise the 2022 budget. Our auditor will have the 2022 budget adoption for Octobers meeting with the requested changes.

4th Quarter 2021 billing will be ready for mailing on October 1.

Mr. Curreri polled board members if anyone will be interested in attending the NJLOM convention this year 1 member will be attending Mr. Curreri will prepare resolution for October's meeting.

NEW BUSINESS

Mr. Davis discussed filling the vacant part-time pump operator position due to the sudden death of one of our operators. Following a discussion concerning employee applications and company physical recommendations, Mr. Davis moved a motion to appoint Mr. Anthony Alcuri Sr. to the vacated position for the remainder of the one-year term based on Mr. Curreri reviewing the Job Description, pump stations and locations with the applicant and following up on CSA company physical; Seconded by Mr. Lahullier.

(ON ROLL 4-1)

PUBLIC SESSION

Upon motion made by Mr. Lahullier; seconded by Mr. DeSimone at 7:47 p.m., the meeting was open to the public.

(ON ROLL 5-0)

With no one wishing to be heard, Mr. Lahullier made a motion to close the public session; seconded by Mr. Maloney, the public session was closed at 7:48 p.m.

(ON ROLL 5-0)

CLOSED SESSION

None

ADJOURNMENT

Upon motion made by Mr. Maloney; seconded by Mr. DeSimone unanimously passed on roll call vote, the meeting was adjourned at 7:49 p.m.

Respectfully Submitted