

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF February 23, 2021**

This is a regular scheduled meeting and re-organization meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Please be advised that social distancing, temperature checks and masks are required for attendance due to the Covid-19 Pandemic.

Chairman Judge, called the re-re-organization and regular scheduled February 23, 2021 meeting to order at 7:00 p.m.

Executive Director Curreri initiated roll call. Upon roll call, the following were noted present:

S. Judge Chairman
C. Lahullier Vice Chairman (telephonically)
T. Maloney Sec/ Treasurer
V. DeSimone Commissioner
T. Davis Commissioner (telephonically)

Also present were Attorney J. Napolitano, Purchasing Agent R. Esposito, C-3 Operator N. Villano and Engineer P. Carberry, Neglia Co, (telephonically).

Mr. Curreri led those present in reciting the Pledge of Allegiance.

Chairman Judge recited the Public Meeting Law then authorized Mr. Curreri to proceed.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 26, 2020 which was transmitted to The Record and Herald News on March 12, 2020 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

ITEM I – ELECTION OF OFFICERS – 2021/2022

Mr. Curreri stated, “At this time 7:02 p.m., all officers are to please vacate your respected chairs to continue with the scheduled reorganization meeting and the election of officers for the operating year of 2021/2022”. All officers complied, and all chairs were vacated.

Mr. Curreri asked for nomination for **Chairman**.

Mr. Maloney nominated Mr. Lahullier; seconded by Mr. DeSimone. With no other nominations for Chairman voiced, Mr. Curreri advised the Board to close the nomination.

ON ROLL (4-0-1)

Mr. Curreri asked for nomination of **Vice Chairman**.

Mr. Maloney nominated Mr. DeSimone as Vice Chairman; seconded by Mr. Judge. With no other nominations for Vice Chairman voiced, Mr. Curreri advised the Board to close the nomination.

ON ROLL (4-0-1)

Mr. Curreri asked for nominations for **Secretary/Treasurer**.

Mr. Davis nominated Mr. Judge; seconded by Mr. Lahullier. With no other nominations for Secretary/Treasurer voiced Mr. Curreri advised the Board to close the nomination.

ON ROLL (4-0-1)

With the election of officers for the period of February 24, 2021 through February 23, 2022 completed, Mr. Maloney made a motion to close the officer nominations; seconded by Mr. Lahullier.

ON ROLL (5-0)

RESOLUTIONS

Mr. Curreri, with the assistance of John Napolitano and Ms. Esposito, prepared Resolutions numbered 21-03 through 21-11 which affect the new operating year of February 24, 2021 through February 23, 2022. Mr. Curreri recited and offered the same for adoption.

PRESENTED RESOLUTIONS:

21-03 CSA Meeting Schedule 2021-2022: Mr. Curreri presented schedule
Offered by Mr. Lahullier: seconded by Mr. Judge (On-File)

ON ROLL (5-0)

21-04 Official Newspapers 2021-2022: Bergen Record & Herald News (On File)
Offered by Mr. Judge; seconded by Mr. Maloney

ON ROLL (5-0)

21-05 Bookkeeper 2021-2022: Mary Jane Ambrose-Kajon (On File)
Offered by Mr. Judge; seconded by Mr. Maloney.

ON ROLL (5-0)

21-06 Pump Operators 2021-2022: Sam Montagna, David Ravettine, Robert Gumbman and Victor Fonseca (On File)

Mr. Maloney requested a discussion on the appointment of the pump operators, that they be appointed individually. Mr. Lahullier stated that any personnel issues must be discussed in closed session. Mr. Judge moved a motion with the exception of the 4th operator: seconded by Mr. Maloney.

ON ROLL (5-0)

21-07 Attorney 2021-2022:
Cleary Giccobe, Alteri, Jacob LLC (On File)
Offered by Mr. Maloney; seconded by Mr. DeSimone

ON ROLL (5-0)

21-08 Auditor 2021-2022:
Wielkocz LLC (On File)
Offered by Mr. Maloney; seconded by Mr. DeSimone

ON ROLL (5-0)

21-09 Engineer 2021-2022:
Neglia (On File)
Offered by Mr. Lahullier; seconded by Mr. DeSimone

ON ROLL (4-1)

21-10 Licensed Collection System Operator 2021-2022:
Dominic Villano (On File)
Offered by Mr. Maloney; seconded by Mr. Judge

ON ROLL (5-0)

21-11 Insurance Risk Manager 2021-2022:
PIA (On File)
Offered by, Mr. Maloney; seconded by Mr. Lahullier.

ON ROLL (5-0)

The Commissioners thanked the professionals for their services.

ADJOURNMENT OF REORGANIZATION MEETING

With no other reorganization business at hand, Mr. DeSimone made the motion to adjourn the Reorganization Meeting at 7:32 p.m. and continue with the regular scheduled meeting; seconded by Mr. Maloney.

ON ROLL (5-0)

APPROVAL OF MINUTES

Mr. Curreri asked for corrections, additions, comments and/or deletions to the regular meeting minutes January 26, 2021. Mr. Judge made a motion to accept the minutes of January 26, 2021; seconded by Mr. DeSimone.

ON ROLL (5-0)

Mr. Curreri asked for corrections, additions, comments and/or deletions to the Special meeting minutes February 15, 2021. Mr. Maloney made a motion to accept the minutes of January 26, 2021; seconded by Mr. Judge.

ON ROLL (5-0)

COMMUNICATIONS

1. Special Meeting Notice
2. John Napolitano response to AECOM Meadowlands Rebuild
3. Audit request sheet for 2020 Audit
4. Neglia Jony drive A-C (Pat will review under his report)

Item #2 will be discussed under Attorney.
Item #4 will be discussed under Engineer.

PROFESSIONAL REPORTS

Mr. John Napolitano Esq:

Mr. Napolitano discussed Item #2 Meadowlands Rebuild: Response to AECOM Engineering for the proposed relocation of Main Line at Starke Road. At our last meeting, AECOM had requested we review plans. Mr. Napolitano drafted the agreement to recover costs incurred by the CSA. AECOM informed the Borough of the CSA requirements to recover professional fees associated with the project. They have not responded to the CSA directly. The Commissioners authorized Mr. Napolitano to respond and inquire if they have any specific comments.

Mr. Pat Carberry Neglia Engineer:

Mr. Carberry discussed Item #4 Increase flow at Jony Drive pump station: Reference to discover the source of the extraneous flow Neglia will supply the Surveyors and field inspectors for GPS positioning to locate any unidentified manholes. All findings will be documented with photographs which will be included in a project summary, we will consider starting once the weather breaks prior to the spring weed growth. Mr. Curreri will coordinate a time frame.

COMMITTEE REPORTS

No Discussions will be covered under new business

PAYMENT OF BILLS

Mr. Curreri presented the Board with the February 2021 Bills List Resolution #21-01 in the amount of \$39,134.85 Mr. Judge moved the motion to approve Resolution #21-01; seconded by Mr. Maloney.

ON ROLL (5-0)

OLD BUSINESS

- 1st quarter 2021 Invoices collected 74%. One Property under Borough Tax lien.
- Jony Dr February 10 Exhaust Fan Motor replaced.
- Pump Stations Inspections scheduled within the next week.
- Although CSA has a Shared Service Agreement with the Borough, it was necessary to have an outside contractor clear up the heavy snow and ice at the pump stations. Following a discussion, the Board authorized Mr. Napolitano to respond with the agreement that the Pump Stations must take priority during heavy snow storms especially at Barell Ave. The Pump Stations cannot be plowed in, we require access in case of an emergency.

NEW BUSINESS

- Mr. Curreri reported that all Resolutions have been reviewed with the assistance of Mr. Napolitano and Robyn.
- February 17, 2021 we had our JIF inspection at both pump stations and note: The facilities are exceptionally well maintained on the interior and exterior. The Authority utilizes the Department of Public Works for snow removal at the pump stations. At Jony Drive pump station, the Authority replaced all electrical components following a lighting strike in the summer of 2020. There are no new suggestions for improvement.

- 2021 Elected Officials Training has been completed by Mr. Curreri, Mr. Judge and Mr. Lahullier. Certificates have been forwarded to the JIF.

PUBLIC SESSION

Upon motion made by Mr. Judge; seconded by Mr. DeSimone at 8:11 p.m., the meeting was open to the public.

ON ROLL (5-0)

With no one wishing to be heard, Mr. Lahullier made a motion to close the public session; seconded by Mr. Maloney, the public session was closed at 8:12 p.m.

ON ROLL (5-0)

CLOSED SESSION

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Carlstadt Sewerage Authority hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. for the purpose of discussing one or more of the following subjects: personnel and or property.

Mr. Lahullier moved a motion to move the meeting into closed session at 8:15 p.m. for the discussion of personnel matters; seconded by Mr. Maloney.

ON ROLL (5-0)

At this time Mr. Villano, Mr. Carberry (telephonically), Ms. Esposito and any public have been excused for the remainder of the meeting.

At 8:37 p.m. Mr. Judge moved a motion to return to the normal order of business; seconded by Mr. Lahullier:

ON ROLL (5-0)

Following closed session:

All noted present: Chairman Judge, Vice Chairman DeSimone, Sec/Treasurer Judge, Commissioner Davis, Commissioner Maloney, Mr. Napolitano Esq. and Executive Director B. Curreri.

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

Resolution #21-06 Part Time Pump Operators was approved with the reappointment of all current operators.

ADJOURNMENT

Upon motion made by Mr. Judge; seconded by Mr. DeSimone unanimously passed on roll call vote, the meeting was adjourned at 8:39 p.m.

Respectfully Submitted