

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF OCTOBER 27, 2020**

This is a regular scheduled monthly Board meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Please be advised that social distancing, temperature checks and masks are required for attendance due to the Covid-19 Pandemic.

Chairman Judge, called the regular scheduled October 27, 2020 meeting to order at 7:13 p.m.

Executive Director Curreri initiated roll call. Upon roll call, the following were noted present:

S. Judge Chairman
C. Lahullier Vice Chairman
T. Davis Commissioner
V. DeSimone Commissioner (Arrived 7:20 PM)

Absent: T. Maloney Sec/Treasurer

Also present were Attorney J. Napolitano, Purchasing Agent R. Esposito and C-3 Operator N. Villano, Engineer P. Carberry, Neglia Co, Called in 7:15 PM.

Chairman Judge recited the Public Meeting Law then authorized Mr. Curreri to proceed.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 26, 2020 and transmitted to The Record and Herald News on March 12, 2020 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Mr. Curreri led those present in reciting the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Curreri asked for corrections, additions, comments and/or deletions to the regular meeting minutes (Conference Call) of September 22, 2020. Mr. Judge made a motion to accept the minutes of September 22, 2020 Conference Call as presented; seconded by Mr. Davis.

(ON ROLL 2-0-1)

COMMUNICATIONS

1. Pump House Hours September to October
2. Resolution 20-26 2020 Budget Introduction
3. JIF payment from Lighting Strike Damage at Jony Drive 6-21-2020
4. Neglia 540 Gotham Parkway Main Line.

PROFESSIONAL REPORTS

Mr. Pat Carberry Neglia Engineer:

1. 540 Gotham Parkway - The Lateral from Curb to street main drop. BWC onsite for televising prior to the lateral line replacement from the curb to the street drop. Neglia required the main to be televised following the first attempted repair at the curb once it was known that the blockage was in the street at the 90 degree drop. National Water Main along with Montana Construction televised the main prior and following the lateral replacement with no exceptions to the main line.
2. Increase flow at Jony Drive pump station – As the area is still heavily covered with vegetation and very difficult to access, we have not discovered the source of infiltration. With the 2 legs coming into to Jony Drive, it seems that the 12 inch line from Commercial and the 10 and 11 sector within the tributary might be the culprit. With the colder weather approaching the vegetation should cease. We can discuss our options for televising and identifying any buried or underwater manholes.

Mr. John Napolitano Esq:

Mr. Napolitano discussed telephonic/remote meeting guidelines issued by the Local Finance Board on October 7, 2020. It is necessary for all local municipalities and governments to adopt a Resolution on how to proceed with the remote meetings. We should be planning ahead, if in fact Covid-19 starts to spike, once again, we will require remote meetings, again. Mr. Napolitano will have Draft Resolution prepared for discussion at our November Meeting. Mr. Napolitano discussed preparing a salary Resolution for all employees, commissioners authorized Mr. Napolitano to prepare the Resolution for review at the November meeting for discussion.

COMMITTEE REPORTS

No Discussions will be covered under new business

PAYMENT OF BILLS

Mr. Curreri presented the Board with the October 2020 Bills List Resolution #20-27 in the amount of \$219,857.78. Mr. Lahullier moved the motion to approve Resolution #20-27; seconded by Mr. DeSimone.

(ON ROLL 4-0)

OLD BUSINESS

4th quarter Invoices were prepared and mailed out on October 1st. To date collections are progressing with \$163,848 outstanding for the year. Mr. Curreri explored the possibility of opening a PO Box for the Authority since PIA has kept the office building closed to the public, however; it is not feasible as all billing and stationery would need to be revised to reflect the new PO Box.

Jony Drive #2 pump has been replaced with our spare. The old pump was rebuilt by Rapid, oil changed, seals replaced and a new impeller.

Mr. Curreri, Rapid and the BCUA attended a meeting at Jony Drive with the Electrical Supplier to discuss the new panel type, breakers and to remove all the old outdated and unused equipment still attached to the building. Mr. Curreri was proud to announce that finally the new electrical breaker panel and primary lighting protection was installed last week.

As discussed during September's Conference call enclosed is a copy of the 2021 budget Resolution #20-26 for adoption. In the absence of Secretary/Treasurer Mr. Maloney, Mr. Napolitano recommended that Chairman Judge sign the Resolution following its passing. Mr. Judge moved a motion to adopt the CSA 2021 Budget as presented; seconded by Mr. Lahullier.

(ON ROLL 4-0)

Mr. Curreri has prepared the cover letter and completed the checklist, Two (2) originals with our corporate seal will be certified mailed to Trenton first thing tomorrow morning.

NEW BUSINESS

540 Gotham Parkway - Mr. Curreri was on site initially to locate and repair the cleanout on October 13, 2020. Once the lateral was televised and a blockage found near the street drop, Neglia was called in to review and recommended the televising of the main line on Saturday October 17, 2020 prior to any repairs for inspection of the main line. On Saturday October 17, 2020 the main line was televised and no exception taken. The

2021 (2021-2022) AUTHORITY BUDGET RESOLUTION

CARLSTADT SEWERAGE AUTHORITY Resolution # 20-26

FISCAL YEAR: **FROM:** January 1, 2021 **TO:** December 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Carlstadt Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Carlstadt Sewerage Authority at its open public meeting of October 27, 2020; and

WHEREAS, the schedule of rents, fees and other charges, shown on Budget Page F-2 in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves shown on Budget Page F-4, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program shown on Capital Budget Page CB-3, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Carlstadt Sewerage Authority, at an open public meeting held on October 27, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Carlstadt Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Carlstadt Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 15, 2020.

(Secretary's Signature)

(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

connection from 540 Gotham Parkway was found 97 feet from MH J-7. The connection is at 12:00 and found to be in working order. The lateral was cleared and replaced on Monday October 19, 2020. The main line was televised again on Saturday October 24, 2020 with no exceptions taken.

On Tuesday October 20, 2020 Rapid started the electrical circuit breaker and primary surge protection installation at Jony Drive. The work was completed on Friday October 23, 2020. All outdated and unusable electrical equipment has been removed. The BCUA disconnected all their old equipment and rewired the reader. The elevator at Jony Drive stopped working while the BCUA was there. Rapid was called to check the electrical and found that the up limit switch was broken. Two (2) new limit switches have been ordered.

PUBLIC SESSION

Upon motion made by Mr. Lahullier; seconded by Mr. DeSimone at 7:56 p.m., the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, Mr. Lahullier made a motion to close the public session; seconded by Mr. DeSimone, the public session was closed at 7:57 p.m.

(ON ROLL 4-0)

CLOSED SESSION

None Requested.

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

None

ADJOURNMENT

Upon motion made by Mr. Judge; seconded by Mr. Lahullier unanimously passed on roll call vote, the meeting was adjourned at 7:59 p.m.

Respectfully Submitted