

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF SEPTEMBER 22, 2020
(CONFERENCE CALL MEETING)**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held via Conference Call as per Emergency Order 107 issued by the Governor of New Jersey due to the COVID-19 Pandemic.

Executive Director Curreri, with the permission of Chairman Judge, called the regular scheduled September 22, 2020 meeting to order at 7:01 p.m.

Executive Director Curreri initiated roll call. Upon roll call, the following were noted present:

S. Judge Chairman
T. Maloney Sec/Treasurer
V. DeSimone Commissioner
T. Davis Commissioner

Absent: C. Lahullier Vice Chairman

Also present on the call were Engineer P. Carberry, Neglia Co, Attorney J. Napolitano, Purchasing Agent R. Esposito and C-3 Operator N. Villano Called in 7:04 PM.

Chairman Judge authorized Mr. Curreri to proceed. Mr. Curreri led those present on the conference call in reciting the Pledge of Allegiance.

Mr. Curreri recited the Public Meeting Law:

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution #20-03 adopted by this Authority on February 26, 2020 and transmitted to The Record and Herald News on March 12, 2020 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building.

Mr. Curreri advised the Board of Commissioners that the Conference Call Number for initial dial in (717-275-8940) and the Conference Call Entry Code (9439341) which, everyone received in their mail packets, was posted on the CSA website last Friday and added to the Agenda for this meeting. Notices were also posted, prior to the meeting, on the front and rear entry doors of the CSA office with this information for any public that would like to attend the meeting.

Mr. Curreri reminded the Board of the Local Operational Guidelines for Remote Public Notices in light of the Governor's Executive Order 107. Please do not interrupt someone talking as this will delay a response and others will not be able to understand the statement or question. We will limit and hold to our Agenda Items. Any items for discussion if not emergent will be tabled. Local units holding remote meetings are advised to avoid closed sessions. If anyone makes a motion please state your name following the motion.

APPROVAL OF MINUTES

Mr. Curreri asked for corrections, additions, comments and/or deletions to the regular meeting minutes (Conference Call) of August 25, 2020. Mr. Judge made a motion to accept the minutes of August 25, 2020 as presented; seconded by Mr. Maloney.

(ON ROLL 4-0)

COMMUNICATIONS

1. GTBM Computer Technological Standards Certification, which lowers our deductible from \$25,000.00 to \$2,500.00 (Approved).
2. Pump Station Hours (Jony significantly higher since the lighting strike the #2 pump has been replaced)

PROFESSIONAL REPORTS

Mr. John Napolitano Esq:

Mr. Napolitano has no formal report at this time for discussion.

Mr. Pat Carberry Neglia Engineer:

1. 655 Washington Ave - the applicant has submitted the proper plans for the abandonment of the existing sewer lateral.
2. Increase flow at Jony Drive pump station at 600 Gotham Parkway: First we need to identify locations of the heaviest flows through manhole inspections. Unfortunately, at this time, some of our manholes are within tributary areas that are heavily covered in vegetation and very difficult to access. Let's wait until it clears and hire a company to come in and inspect the manholes at different times for peak flow. Mr. Curreri commented that it seems the main flow is from the Commercial Ave side which our main runs right in line with the tributary.

COMMITTEE REPORTS

No Discussions will be covered under new business

PAYMENT OF BILLS

Mr. Curreri presented the Board with the September 2020 Bills List Resolution #20-25 in the amount of \$51,558.50. Mr. Judge moved the motion to approve resolution #20-25; seconded by Mr. Maloney. Mr. Davis requested that the escrow account name on the bills list be clarified to the law firm. It is a typo and will be adjusted to reflect the correct name.

(ON ROLL 4-0)

OLD BUSINESS

Mr. Curreri attended a meeting with PSEG and the NJSEA at Jony Drive concerning the weed overgrowth surrounding the Power Pole which caused the last 3 power failures. PSEG will only clear the top of the pole, the property owner is responsible for the ground clear. The property owner was notified that it is in their best interest to clear the overgrowth due to the fact when the fuse or transformer blows it also effects their tenants.

Friday August 28, 2020 Rapid Repair replaced the Number 2 rebuilt pump at Jony Drive. The old #2 Pump was taken back to the shop for repair and they found a broken impeller. We are waiting on a price to replace the impellor and the pump will be our spare.

On Labor Day September 7, 2020 at 9:30AM received a High water alarm at Jony Drive. Mr. Curreri found the #1 pump in AFD fault Overheated. He tried to reset numerous times, however; the pump would turn on but not pump. He assumed that the check valve was stuck so he called Rapid to come repair. Rapid Repair found the #1 check valve closed. It would not open broken flapper repaired. Currently, we have 2 options: (1) fix the valve replace with the original 6 x 10 GA pump or (2) replace it with a 6 inch valve with a welded transducer and two adapter couplings. Mr. Villano and Mr. Carberry commented that they would recommend replacing with the original equipment. The number #2 check valve was replaced 7/18/2018.

Jony Drive Electrical upgrades are necessary. 30 AMP breaker for primary Lighting Suppression not availed, complete setup outdated original equipment from the 1960s red leg 240V 3 phase 150 AMP breaker needed for pumps and single phase for other use. Since the Lighting strike back in June, we have had nothing but problems at Jony Drive. The electrical upgrade is emergent.

NEW BUSINESS

2021 Budget worksheet included in mail packets for Introduction at our October meeting. A discussion followed concerning salaries that no salaries have been approved for 2021. Mr. Napolitano explained that only the budget numbers for 2021 are needed to have an estimate to prepare the budget. When possible the commissioners can discuss line items which can be moved within the budget. Authority Budgets and Municipal Budgets have different regulations. Mr. Curreri will check with our Auditor for clarification and advise the Board.

Mr. Davis: made a motion to except the 2021 budget line items as presented for introduction with the exception of employee salaries which are to be discussed separately at a closed session meeting; seconded by Mr. Judge.

(ON ROLL 3-0-1)

Mr. Davis suggested a special meeting prior to the regular scheduled meeting in October to discuss the 2021 Budget and other personnel matters if necessary that require closed session. Following a discussion on dates and time it was suggested October 8, 2020 @ 5:00 PM to hold a closed session meeting: Mr. Maloney made a motion to schedule a Closed Session Meeting to discuss personnel and salaries on Thursday October 8, 2020 at 5:00 PM; seconded by Mr. Davis:

(ON ROLL 4-0)

Mr. Napolitano has been instructed to prepare the special meeting public notice. Mr. Curreri informed the commissioners that 4th quarter invoices will be ready for the first week of October.

PUBLIC SESSION

Upon motion made by Mr. Judge; seconded by Mr. DeSimone at 7:54 p.m., the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, Mr. Maloney made a motion to close the public session; seconded by Mr. Judge, the public session was closed at 7:55 p.m.

(ON ROLL 4-0)

CLOSED SESSION

None Requested.

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

None

ADJOURNMENT

Upon motion made by Mr. Judge; seconded by Mr. Maloney unanimously passed on roll call vote, the meeting was adjourned at 7:55 p.m.

Respectfully Submitted