

**CARLSTADT SEWERAGE AUTHORITY  
CARLSTADT, NEW JERSEY  
REGULAR MEETING MINUTES OF FEBRUARY 27, 2024**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey. Vice Chairman C. Lahullier called the regular scheduled February 27, 2024 meeting to order at 7:01 p.m.

Vice Chairman C. Lahullier directed Executive Director S. Lahullier to initiate roll call. Upon roll call, the following were noted present:

C. Lahullier, Vice Chairman  
S. Judge, Sec/Treasurer  
V. DeSimone, Commissioner

Also, present were Attorney J. Napolitano, Purchasing Agent R. Esposito, and C-3 Operator N. Villano.

Vice Chairman C. Lahullier led those present in reciting the Pledge of Allegiance.

Vice Chairman C. Lahullier recited the Public Meeting Law.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 28, 2023 which was transmitted to The Record and Herald News on March 1, 2023 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

**ELECTION OF OFFICERS – 2024/2025**

Mr. S. Lahullier stated, "At this time, all officers are to please vacate your respected chairs to continue with the scheduled reorganization meeting and the election of officers for the operating year of 2024/2025". All officers complied, and all chairs were vacated.

Mr. S. Lahullier asked for nomination for **Chairman**.

Mr. C. Lahullier nominated Mr. Ravettine as Chairman; seconded by Mr. S. Judge. With no other nominations for Chairman voiced, Mr. S. Lahullier advised the Board to close the nomination.

**ON ROLL (3-0)**

Mr. S. Lahullier asked for nomination of **Vice Chairman**.

Mr. S. Judge nominated Mr. C. Lahullier as Vice Chairman; seconded by Mr. V. DeSimone. With no other nominations for Vice Chairman voiced, Mr. S. Lahullier advised the Board to close the nomination.

**ON ROLL (3-0)**

Mr. S. Lahullier asked for nominations for **Secretary/Treasurer**.

Mr. V. DeSimone nominated Mr. S. Judge; seconded by Mr. C. Lahullier. With no other nominations for Secretary/Treasurer voiced, Mr. S. Lahullier advised the Board to close the nomination.

**ON ROLL (3-0)**

With the election of officers for the period of February 29, 2024 through February 28, 2025 completed, Mr. S. Lahullier advised the Board to close the nomination. Mr. V. DeSimone made a motion to close the officer nominations; seconded by Mr. C. Lahullier.

**ON ROLL (3-0)**

**APPROVAL OF MINUTES**

Mr. C. Lahullier asked for corrections, additions, comments and/or deletions to the regular meeting minutes of January 23, 2024. Mr. S. Judge made a motion to accept the minutes of January 23, 2024 as presented; seconded by Mr. C. Lahullier.

**(ON ROLL 3-0)**

**COMMUNICATIONS**

1. Pump Hours January 1, 2024 – January 31, 2024
2. NJWEA Conference May 6 – May 10, 2024 Harrah's Atlantic City
3. Letter regarding account #4840 605-615 Washington Avenue  
-Motion to approve payment plan: S. Judge; Second: V. DeSimone  
**(ON ROLL 3-0)**
4. Moyer Handling Systems Inspection Report Barell Avenue Hoist
5. Moyer Handling Systems Quote for Hoist Repair – Barell Avenue
6. Moyer Handling Systems Quote for Hoist Removal – Barell Avenue
7. Rapid Pump – Quote for replacement pump – Jony Drive  
-Motion to approve pump purchase: C. Lahullier; Second: S. Judge  
**(ON ROLL 3-0)**
8. Rapid Pump – Quote for replacement pump VORTEX – Jony Drive
9. (a-b) +-Bergen County Utilities Authorities Charges for 2024

## **APPROVAL OF RESOLUTIONS FOR 2024/2025**

Mr. S. Lahullier, prepared Resolutions numbered 24-04 through 24-13 which affect the new operating year of February 29, 2024 through February 28, 2025. Mr. S. Lahullier recited and offered the same for adoption.

### **PRESENTED RESOLUTIONS:**

24-04            CSA Meeting Schedule 2024-2025: Mr. S. Lahullier presented schedule  
Offered by Mr. Judge; seconded by Mr. C. Lahullier

#### **ON ROLL (3-0)**

24-05            Official Newspapers 2024-2025: Bergen Record & Herald News  
Offered by Mr. Judge; seconded by Mr. C. Lahullier

#### **ON ROLL (3-0)**

24-07            Pump Operators 2024-2025:  
Anthony Alcuri, Sr., Victor Fonseca, Lori Nunziato, and Frank Stallone  
Offered by Mr. S. Judge; seconded by Mr. V. DeSimone

#### **ON ROLL (3-0)**

24-09            Auditor 2024-2025:  
Wielkotz, LLC  
Offered by Mr. Judge; seconded by Mr. C. Lahullier

#### **ON ROLL (3-0)**

24-10            Engineer 2024-2025:  
Neglia Engineering Associates  
Offered by Mr. Judge; seconded by Mr. DeSimone

#### **ON ROLL (3-0)**

24-11            Licensed Collection System Operator 2024-2025:  
Dominick Villano  
Offered by Mr. DeSimone; seconded by Mr. Judge

#### **ON ROLL (3-0)**

24-12            Insurance Risk Manager 2024-2025:  
PIA  
Offered by Mr. C. Lahullier; seconded by Mr. V. DeSimone

### ON ROLL (3-0)

24-13 NJUA/JIF Fund Commissioner 2024/2025 Steven Lahullier  
Offered by Mr. DeSimone; seconded by Mr. Judge

**ON ROLL (2-0-1) Mr. C. Lahullier Abstained**

### ADJOURNMENT OF REORGANIZATION MEETING

With no other reorganization business at hand, Mr. V. DeSimone made the motion to adjourn the Reorganization Meeting and continue with the regularly scheduled meeting; seconded by Mr. C. Lahullier.

### ON ROLL (3-0)

### PROFESSIONAL REPORTS

#### Attorney:

- Mr. John Napolitano had no formal report at this time.

#### C3 Operator:

- Nick Villano
  - Reported on Dewatering Operations at 333 Washington Avenue
  - 463 Barell Ave improper connection and possible solutions
  - Discussion of Vortex Pump vs Standard Pump for Jony Spare

#### Engineer:

- Mr. Pat Carberry (Emailed Report)
- Meadowlands Rebuild (Relocated CSA Interceptor): NJDEP is preparing a response to NEA comments regarding the description of the proposed CSA Easement, based on Thursday, February 16, 2023, a conference call with NJDEP and NEA. **No change.**
- 810 Washington Avenue: The Applicant has requested a “will serve” letter. ***Flow meter scheduled to be installed on Friday, March 1, 2014.***
- ***463 Barell Avenue: The Applicant has installed sewer improvements, that are at variance with the CSA review comments. Notification to the CSA was not provided. Connection fee for an additional discharge has not been submitted to the CSA.***
- 245 Paterson Plank Road: The application includes a new 1-acre warehouse and office building. **No change.**

- 284 Washington Avenue (7-Eleven): ***The 3 CSA manholes and associated sewer have been installed. Building sewer not yet connected.***
- 333 Washington Avenue (Relocated CSA Interceptor):
  1. The Applicant's dewatering operations, that include the discharge treated groundwater generated on site into the existing CSA Interceptor commenced on Tuesday, October 24, 2023. Discharge of treated Groundwater into the CSA Interceptor is metered and sewage rates and service charges will be billed to the Applicant.

**Meter reading for GW discharge to CSA System through the period of February 12, 2024 were submitted to CSA with the estimated invoice.**

  2. The Applicant has commenced the construction of the CSA Interceptor on Monday, November 13, 2023.
  3. ***The Applicant has satisfied the testing requirements regarding the replacement CSA Interceptor form MH 21 to MH 25. The Applicant has connected the existing CSA Sewerage System to the replacement CSA Interceptor form MH 21 to MH 25.***
  4. ***The existing 15-inch CSA Interceptor (located under the proposed warehouse) has been abandoned and filled with grout.***
  5. ***The Applicant has not yet submitted the revised Bypass Pumping System included in the Sequence of Construction Plan.***

***The revised Bypass Pumping Plan should include a wet well, alarm system and a designated operator. Neglia Group will prepare review comments regarding the revised Bypass Pumping System submission***

## **PAYMENT OF BILLS**

Mr. C. Lahullier presented the Board with the February 27, 2024 Bills List Resolution #24-03 in the amount of \$68,217.19. Mr. Judge moved the motion to approve Resolution #24-03; seconded by Mr. C. Lahullier.

**ON ROLL (3-0)**

## **OLD BUSINESS**

Usage reports for 2023 from Veolia were later than usual, but billing was still able to get out by February 1, 2024

## **NEW BUSINESS**

Mr. S. Lahullier reported the following new business:

- Telephone system is not working. The current analog system is approaching 15 years old, replacement phones have been ordered. Currently waiting for the phone number to get ported over to the new service.
- Payments coming in, Q1 due date is Thursday, February 29, 2024
- Late Interest will be applied at 1.5% on past due accounts beginning April 1, 2024
- Auditor was in the office Monday, February 26, 2024
- Tribeca Oven property overcharged, will consult with auditor and bookkeeper on how best to resolve this issue.
- Account 4840 requested a payment plan, approval was received to draft a payment plan.

## **PUBLIC SESSION**

At 8:09 p.m., the meeting was open to the public.

The public session was closed at 8:10 p.m.

## **CLOSED SESSION**

Motion to enter closed session: C. Lahullier; Seconded by: V. DeSimone  
**(ON ROLL 3-0)**

Motion to exit closed session: C. Lahullier; Seconded by: V. DeSimone  
**(ON ROLL 3-0)**

Motion to re-enter open session: C. Lahullier; Seconded by: V. DeSimone  
**(ON ROLL 3-0)**

## **RESOLUTIONS**

24-06      Bookkeeper 2024-2025: MaryJane Ambrose-Kajon  
Offered by Mr. C. Lahullier; seconded by Mr. V. DeSimone

**ON ROLL (3-0)**

24-08 Attorney 2024-2025:  
Mr. John Napolitano of Cleary, Giacobbe, Alfieri & Jacobs, LLC  
Offered by Mr. S. Judge; seconded by Mr. C. Lahullier

**ON ROLL (3-0)**

**ADJOURNMENT**

Upon motion made by Mr. S. Judge; seconded by Mr. C. Lahullier and unanimously passed on roll call vote, the meeting was adjourned at 8:40 p.m.

**(ON ROLL 3-0)**

Respectfully Submitted