

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF FEBRUARY 26, 2020**

Chairman Maloney called the regular scheduled re-organization February 26, 2020 meeting to order at 7:00 p.m. and initiated roll call; Chairman Maloney presided. Upon roll call, the following were noted present:

T. Maloney Chairman
S. Judge Vice Chairman
T. Davis Commissioner
C. Lahullier Commissioner

Absent: V. DeSimone

Also present were Engineer P. Carberry Neglia Co, Attorney J. Napolitano, C-3 Operator N. Villano, Mayor R. Zimmerman and Purchasing Agent R. Esposito.

Chairman Maloney recited the Public Meeting Law:

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 22, 2019 and transmitted to The Record and Herald News on March 1, 2019 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Mr. Curreri requested that Mr. Maloney open the scheduled re-organization meeting for 2020/2021 and lead those present in the reciting Pledge of Allegiance.

Mr. Curreri advised the Board of Commissioners that he had received from the Borough Clerk's Office, the Mayor & Council's Resolution **#2020-57** dated February 5, 2020 appointing Mr. Lahullier as a CSA Commissioner for a five (5) year term, effective February 1, 2020 (copy included in your mail packet). Mr. Lahullier is therefore, eligible for nomination during the election of new officers for the 2020-2021 year.

ITEM I – ELECTION OF OFFICERS – 2020/2021

Mr. Curreri stated, "At this time 7:02 p.m., all officers are to please vacate your respected chairs to continue with the scheduled reorganization meeting and the election of officers for the operating year of 2020/2021". All officers complied, and all chairs were vacated.

Mr. Curreri asked for nomination for Chairman.

Mr. Davis nominated Mr. Judge; seconded by Mr. Lahullier: With no other nominations for Chairman voiced, Mr. Curreri advised the Board to close the nomination.

ON ROLL (3-0-1)

Mr. Curreri asked for nomination of Vice Chairman. Mr. Davis nominated Mr. DeSimone as Vice Chairman. In Mr. DeSimone's absence, the Board considered appointing Mr. Lahullier as acting Vice Chairman. Mr. Davis amended the motion to nominate Mr. Lahullier as acting Vice Chairman; seconded by Mr. Judge. With no other nominations for Vice Chairman voiced, Mr. Curreri advised the Board to close the nomination.

ON ROLL (4-0)

Mr. Curreri asked for nominations for Secretary/Treasurer. Mr. Davis nominated Mr. Maloney as the Acting Secretary/Treasurer in the absence of Mr. DeSimone; seconded by Mr. Lahullier. With no other nominations for Secretary/Treasurer voiced Mr. Curreri advised the Board to close the nomination.

ON ROLL (3-0-1)

With the election of officers for the period of February 26, 2020 through February 23, 2021 completed, Mr. Lahullier made a motion to close the officer nominations; seconded by Mr. Maloney.

ON ROLL (4-0)

RESOLUTIONS

Mr. Curreri and Ms. Esposito prepared Resolutions numbered 20-03 through 20-11 which affect the new operating year of February 27, 2020 through February 26, 2021. Mr. Curreri recited and offered the same for adoption.

PRESENT RESOLUTIONS:

Mr. Davis made a motion to table all 2020 - 2021 Appointments for discussion in closed session since he did not attend the February 19, 2020 meeting. As there was no second on the motion, motion died. Appointments continued as presented.

20-03 CSA Meeting Schedule 2020-2021: Mr. Curreri presented schedule
Offered by Mr. Maloney seconded by Mr. Davis

ON ROLL (4-0)

20-04 Official Newspapers 2020-2021: Bergen Record & Herald News (On File)
Offered by Mr. Davis; seconded by Mr. Judge

ON ROLL (4-0)

20-05 Bookkeeper 2020-2021: Mary Jane Ambrose-Kajon (On File)
Offered by Mr. Davis; seconded by Mr. Maloney.

ON ROLL (4-0)

20-06 Pump Operators 2020-2021: Sam Montagna, David Ravettine, and Victor Fonseca (On File)
Offered by Mr. Maloney; seconded by Mr. Davis with the exception of the 4th operator Robert Gubman which is to be determined at the March meeting. Mr. Gubman will be considered a hold over at this time.

If Mr. Gubman agrees to the Part Time Pump Operator terms, Mr. Curreri is authorized to receive quotes for Landscaping and snow removal at the pump stations.

ON ROLL (4-0)

20-07 Attorney 2020-2021: Cleary Girrobe, Alteri, Jacob LLC (On File)
Offered by Mr. Lahullier; seconded by Mr. Maloney

ON ROLL (4-0)

20-08 Auditor 2020-2021: (On File) Mr. Davis nominated Garbarini & Co. As there was no second on the motion, motion died.

Wielkotz LLC Offered by Mr. Maloney; seconded by Mr. Lahullier

ON ROLL (4-0)

20-09 Engineer 2020-2021: Neglia (On File)
Offered by Mr. Lahullier; seconded by Mr. Judge

ON ROLL (4-0)

20-10 Licensed Collection System Operator 2020-2021: Dominic Villano (On File)
Offered by Mr. Davis; seconded by Mr. Judge

ON ROLL (4-0)

20-11 Insurance Risk Manager 2020-2021: PIA (On File)
Offered by, Mr. Lahullier; seconded by Mr. Judge

ON ROLL (4-0)

The Commissioners thanked the professionals for their services.

ADJOURNMENT OF REORGANIZATION MEETING

With no other reorganization business at hand, Mr. Maloney made the motion to adjourn the Reorganization Meeting at 7:40 p.m. and continue with the regular scheduled meeting; seconded by Mr. Judge.

ON ROLL (4-0)

At this time, Mr. Maloney requested from all professionals, that all costs related to services performed outside the normal course of business are to be discussed and the commissioners are to be notified prior to the scheduled monthly meeting. All members agreed with Mr. Maloney's recommendation.

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the regular meeting minutes of January 22, 2020. Mr. Lahullier made a motion to accept the minutes of January 22, 2020 as presented; seconded by Mr. Maloney.

ON ROLL (4-0)

Executive Director Mr. Curreri asked for corrections and/or deletions to the special meeting minutes of February 19, 2020. Mr. Maloney made a motion to accept the minutes of February 19, 2020 as presented; seconded by Mr. Judge.

ON ROLL (3-0-1) Mr. Davis Abstained

COMMUNICATIONS

1. PIA Certificate of Insurance (on File)
2. NJ DEP Physical Connection Permit Barell Ave
3. UNIMAC 2020
4. Resolution #2020-57 Carlstadt Sewerage Authority Appointment
5. January 2020 Pump Hours
6. Neglia - 600 Commercial Ave

PROFESSIONAL REPORTS

Mr. John Napolitano:

Mr. Napolitano thanked the Board for their support and he is looking forward to working with the Authority.

Item #6 600 Commercial Ave - has started the application process through the borough to install a pumping chamber. Mr. Napolitano will contact the BCUA with the meter installation since the previous meter for discharge readings has been approved by the BCUA. With the revised TIER II billing structure, the flow is reported directly to the BCUA for processing charges. The CSA files direct TIER II costs to the customer.

Mr. Pat Carberry Neglia Engineer:

Mr. Carberry thanked the Board for their reappointment, confidence and support. Mr. Carberry discussed correspondence received from the borough concerning the meter pit installation at 600 Commercial Ave. Inspections will be the responsibility of the borough.

COMMITTEE REPORTS

None discussed.

PAYMENT OF BILLS

Mr. Curreri presented the Board with the February 2020 Bills List Resolution #20-12 in the amount of \$47,364.88. Mr. Judge moved the motion to approve resolution #20-12; seconded by Mr. Maloney.

(ON ROLL 3-0-1) Mr. Davis abstained

OLD BUSINESS

First Quarter 2020 collections have been progressing to date, \$362,237.00 has been collected and \$370,087 billed.

Once the breakdown is received from the BCUA TIER II charges will be adjusted for the 2nd, 3rd, 4th quarter of 2020 and 1st quarter of 2021. To date we have not received the 2020 BCUA charges.

Barell Ave water heater is working as intended.

Since the original Federal Pacific box and breakers at Barrell cannot be replaced, we received a quote for the replacement of the electrical panel and breakers. Haddad Electrical of Carlstadt submitted a quote in the amount of \$4,000.00 to install a new Box and prepare all wiring connections for installation. Mr. Curreri requested permission from the Board to approve the quote and include having a pump technician from Rapid or Universal on standby for the connections and restarting of the breakers. Mr. Lahullier moved a motion to authorize Haddad Electrical and have Mr. Curreri hire a standby pump technician for the restart; seconded by Mr. Maloney. The wiring disconnect, and reconnect will be performed on a Saturday.

ON ROLL (4-0)

NEW BUSINESS

Mr. Curreri informed the commissioners:

January 27, 2020 Universal performed Quarterly inspections at Barell and Jony Pump Stations. The Barell generator heater and outlet needs to be replaced. The heater on the generator is not working, the outlet burned out. Called Rapid for replacement as they have the heater in stock. Rapid could not shut off the breaker so we shut all power, removed the outlet and put in new heater and still could not get power. Called Haddad Electrical, they found broken wire in trough. They rewired and installed a new outlet. The breaker would not shut off. The old Federal Pacific box needs to be replaced.

Bookkeeper completed January and prepared all reports for the auditors. Auditors were in the office for 3 days.

Insurance Inspections performed by JIF at Jony and Barell stations, nothing to report.

310 Paterson Plank Road building is in the process of being sold and is working with 320 Paterson Plank Road to connect to the new lateral.

Due to backups reported by 55 and 65 Triangle Blvd., I received three (3) quotes for Jetting and Televising of Triangle Blvd from Manhole J21 - J17. Drainbusters performed the service and found infiltration at 273' from Manhole J-20 in line with a Fire Hydrant. I will contact Suez for an onsite inspection as the line will need to be repaired.

PUBLIC SESSION

Upon motion made by Mr. Davis; seconded by Mr. Lahullier at 8:21 p.m., the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, Mr. Davis made a motion to close the public session; seconded by Mr. Maloney, the public session was closed at 8:22 p.m.

(ON ROLL 4-0)

CLOSED SESSION

Requested by Mr. Davis at 8:24; seconded by Mr. Lahullier.

(ON ROLL 4-0)

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Carlstadt Sewerage Authority hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. for the purpose of discussing one or more of the following subjects: personnel and or property.

Following closed session:

All noted present: Chairman Judge, Acting Vice Chairman C. Lahullier, Acting Sec/Treas T. Maloney. Commissioner. Davis, Esq J. Napolitano, Mayor Zimmerman and Executive Director B. Curreri.

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

None

ADJOURNMENT

Upon motion made by Mr. Maloney; seconded by Mr. Davis and unanimously passed on roll call vote, the meeting was adjourned at 8:56 p.m.

Respectfully Submitted,