

*Authority Budget of:*

**ADOPTED COPY**

*Carlstadt Sewerage Authority*

State Filing Year

2021



**ORIGINAL**

*For the Period:*

*January 1, 2021*

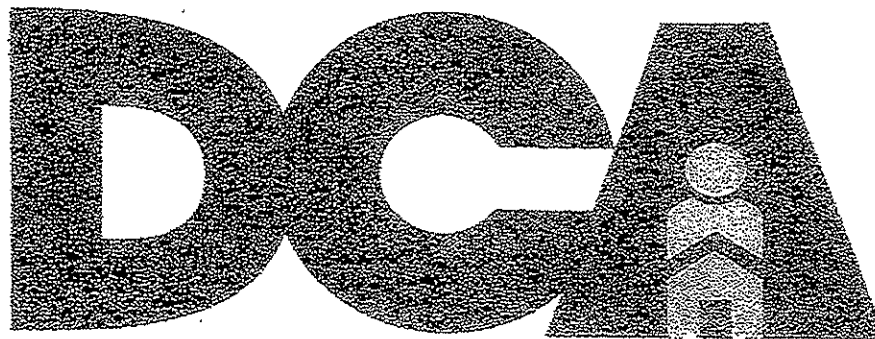
*to*

*December 31, 2021*

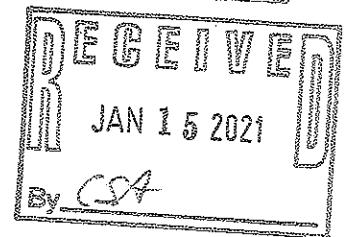
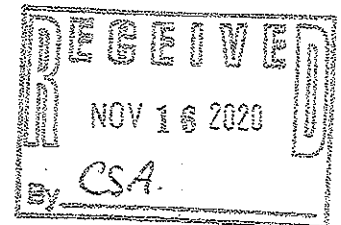
**ADOPTED COPY**

[www.carlstadtsewerageauthority.org](http://www.carlstadtsewerageauthority.org)

Authority Web Address



NJ DEPARTMENT OF  
**Community Affairs**



*Division of Local Government Services*

2021 (2021-2022)

**CARLSTADT SEWERAGE  
AUTHORITY BUDGET**

FISCAL YEAR: FROM January 1, 2021 TO December 31, 2021

For Division Use Only

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cvent CPA, RMA Date: 11/10/2020

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cvent CPA, RMA Date: 12/31/2020

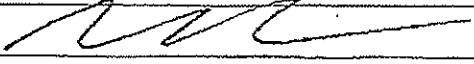
# 2021 (2021-2022) PREPARER'S CERTIFICATION

## CARLSTADT SEWERAGE AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Paul J. Cuva (1)		
Title:	Auditor		
Address:	401 Wanaque Avenue		
Phone Number:	973-835-7900	Fax Number:	973-835-6631
E-mail address	<a href="mailto:paulcuv@optonline.net">paulcuv@optonline.net</a>		

- (1) I have assisted in the preparation of this budget with information provided to me by the Carlstadt Sewerage Authority.

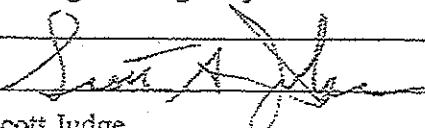
# 2021 (2021-2022) APPROVAL CERTIFICATION

## CARLSTADT SEWERAGE AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Carlstadt Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the day of December 15, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Scott Judge		
Title:	Chairman		
Address:	429 Hackensack Street Carlstadt, NJ 07072		
Phone Number:	201-935-2180	Fax Number:	201-935-7735
E-mail address	bcurren@csauthority.org		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.carlstadtsewerageauthority.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Brian Curreri

Title of Officer Certifying compliance

Executive Director

Signature



# 2021 (2021-2022) AUTHORITY BUDGET RESOLUTION

## CARLSTADT SEWERAGE AUTHORITY

### Resolution # 20-26

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Carlstadt Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Carlstadt Sewerage Authority at its open public meeting of October 27, 2020; and

WHEREAS, the schedule of rents, fees and other charges, shown on Budget Page F-2 in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves shown on Budget Page F-4, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program shown on Capital Budget Page CB-3, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Carlstadt Sewerage Authority, at an open public meeting held on October 27, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Carlstadt Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Carlstadt Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 15, 2020.

(Secretary's Signature)

10/27/20  
(Date)

Governing Body  
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Mr. Judge

✓

Mr. Lahiller

✓

Mr. Davis

✓

Mr. DeSimone

✓

Mr. Maloney

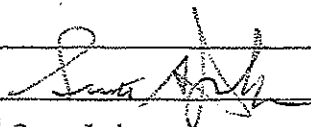
✓

# 2021 (2021-2022) ADOPTION CERTIFICATION

## CARLSTADT SEWERAGE AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Carlstadt Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 15<sup>th</sup> day of, December, 2020.

Officer's Signature:			
Name:	Scott Judge		
Title:	Chairman		
Address:	429 Hackensack Street Carlstadt, NJ 07072		
Phone Number:	201-935-2180	Fax Number:	201-935-7735
E-mail address	<a href="mailto:bcurren@csauthority.org">bcurren@csauthority.org</a>		

# 2021 (2021-2022) ADOPTED BUDGET RESOLUTION

#20-34

## CARLSTADT SEWERAGE AUTHORITY

*Motion Maloney  
Second DeSimone*

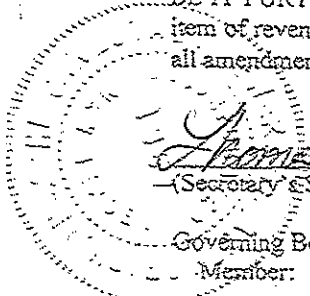
FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Carlstadt Sewerage Authority for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented for adoption before the governing body of the Carlstadt Sewerage Authority at its open public meeting of December 15, 2020; and

WHEREAS, the Annual Budget Page F-1 and Capital Budget page CB-3 as presented for adoption reflects each item of revenue Budget page F-2 and appropriation budget page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Carlstadt Sewerage Authority, at an open public meeting held on December 15, 2020 that the Annual Budget and Capital Budget/Program of the Carlstadt Sewerage Authority for the fiscal year beginning January 1, 2021 and, ending December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
*James H. Maloney*  
(Secretary's Signature)

12/15/2020  
(Date)

Governing Body  
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

S. Judge

✓

C. LaHullien

✓

T. Maloney

✓

V. DeSimone

✓

T. Davis

✓



# **2021 (2021-2022) AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2021 (2021-2022) AUTHORITY BUDGET MESSAGE & ANALYSIS

## CARLSTADT SEWERAGE AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

*SEE ATTACHED.*

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

*THE ECONOMY WAS SHUT DOWN DUE TO COVID-19. VARIOUS PARTS OF THE ECONOMY HAVE BEGAN TO REOPEN. WITH A SLOW RISE OF EMPLOYMENT, UNTIL THE VIRUS SPREAD SHOWS SIGNS OF IMPROVEMENT OR A VACCINE CAN BE FOUND.*

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

*NOT APPLICABLE.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

*NOT APPLICABLE.*

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

*NOT APPLICABLE.*

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

*RATES ARE STAYING THE SAME*

**Carlstadt Sewerage Authority**  
**Supplemental Sheet to Page N-1**

*1. Explanation of budget revenues and appropriations with changes of more than 10% from FY 2020:*

OPERATING REVENUES

**Service Charges - Industrial (-192,587, -13.7%)**

The budgetary decrease in service charges is due to the anticipated decrease in commercial consumption caused by COVID-19 pandemic.

INTEREST ON INVESTMENTS & DEPOSITS

**Interest Earned (-4,000, -25.0%)**

The budgetary decrease in interest earned in FY 2021 is due to the lower anticipated interest rates.

OPERATING APPROPRIATIONS

**Administration – Admin, Conferences, Registration & Dues (-1,125, -14.3%)**

A decrease in budgeted administration expenses is the result of using actual miscellaneous expenses from the prior year. The variance is due to the small size of the expenditure category.

**Administration – Office, Rent & Auto Allowance (-7,088, -15.1%)**

A decrease in auto allowance is due to a decrease in the number of employees who receive the allowance.

**Administration – Insurance & Bond Premium (-1,134, -10.8%)**

The budgeted amount for insurance and bond premium is based off the most recent insurance bill. No changes in the Authority's insurance have taken place. The variance is due to the small size of the expenditure.

**Cost of Providing Services – Salary & Wages (-81,965, -79.3%)**

The full-time plant operator retired in 2019. The Authority does not plan on filling the position.

**Cost of Providing Services – Fringe Benefits (-10,847, -54.1%)**

The decrease in fringe benefits is due to a change in plan coverage from family coverage to employee and spouse during the last fiscal year. The decrease is also due to less anticipated employer taxes due to a decrease in personnel.

**Cost of Providing Services – Repairs, Parts, Supplies & Maintenance (+10,000, +33.3%)**

An increase in repairs and maintenance is due to the aging of the system. The Authority is planning to inspect lines and manholes regularly for maintenance and infiltration.

**Cost of Providing Services – BCUA Charges (-95,729, -11.2%)**

The BCUA budgetary amount is based on the current year's actual annual charge. Increases and decreases in this line item are due to the annual needs of the BCUA.

## AUTHORITY CONTACT INFORMATION

### 2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Carlstadt Sewerage Authority		
<b>Federal ID Number:</b>	22-1835619		
<b>Address:</b>	429 Hackensack Street		
<b>City, State, Zip:</b>	Carlstadt	NJ	07072
<b>Phone: (ext.)</b>	201-935-2180	<b>Fax:</b>	201-935-7735

<b>Preparer's Name:</b>	Paul J. Cuva (1)		
<b>Preparer's Address:</b>	401 Wanaque Avenue		
<b>City, State, Zip:</b>	Pompton Lakes	NJ	07442
<b>Phone: (ext.)</b>	973-835-7900	<b>Fax:</b>	973-835-6631
<b>E-mail:</b>	paulcuv@optonline.net		

<b>Chief Executive Officer:</b>	Brian Curreri		
<b>Phone: (ext.)</b>	201-935-2180	<b>Fax:</b>	201-935-7735
<b>E-mail:</b>	bcurreri@csauthority.org		

<b>Chief Financial Officer:</b>	Same as CEO		
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

<b>Name of Auditor:</b>	Paul J. Cuva (1)		
<b>Name of Firm:</b>	Wielkots & Company		
<b>Address:</b>	401 Wanaque Avenue		
<b>City, State, Zip:</b>	Pompton Lakes	NJ	07442
<b>Phone: (ext.)</b>	973-835-7900	<b>Fax:</b>	973-835-6631
<b>E-mail:</b>	paulcuv@optonline.net		

(1) I have assisted in the preparation of this budget with information provided to me by the Carlstadt Sewerage Authority.

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## CARLSTADT SEWERAGE AUTHORITY

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 13
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: \$293,110.10
- 3) Provide the number of regular voting members of the governing body: 5  
(Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? NO If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel NO
  - b. Travel for companions NO
  - c. Tax indemnification and gross-up payments NO
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use YES
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? YES If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? NOT APPLICABLE If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.



**Carlstadt Sewerage Authority**  
**Supplemental Sheet to Page N-3**

**Item #10** – The current commissioners have found that annual salaries are consistent with similar authorities. Commissioners' salaries are reviewed periodically. Changes are not necessarily made annually but adjustments (increases or decreases) are made as the voting membership sees fit.

The only executive is the Executive Director. The current Executive Director was hired 1/30/15. The Authority is very careful in scrutinizing the credentials of job applicants. In addition, the starting salary is reduced from the predecessors' ending salary until the applicant proves that he or she performs all job duties to the satisfaction of the Board.

**Item #12**- There were no travel expenses incurred or expected to be incurred in 2020 due to COVID-19.

**Item #13g**- The Executive Director (Brian Curreri) uses his personal vehicle for work related matters. The former lead pump operator also used his personal vehicle for work related matters. The car allowance of \$6,000 per year given to them is recognized as a taxable fringe based on IRS standards.

**Item #15**- The former lead pump operator, who resigned 11/20/2019, was paid \$90,000 in a settlement and mutual release agreement. Of that amount, \$45,000 was included as taxable wages on his W-2 and the remaining \$45,000 was paid via a 1099-MISC.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**CARLSTADT SEWERAGE AUTHORITY**

**FISCAL YEAR:**      **FROM:**      January 1, 2021      **TO:**      December 31, 2021

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Catland Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

Position (Can Check more than 1 column for each period)

Reportable Compensation from Authority (W-2/1099)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050	1051	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064	1065	1066	1067	1068	1069	1070	1071	1072	1073	1074	1075	1076	1077	1078	1079	1080	1081	1082	1083	1084	1085	1086	1087	1088	1089	1090	1091	1092	1093	1094	1095	1096	1097	1098	1099	1100	1101	1102	1103	1104	1105	1106	1107	1108	1109	1110	1111	1112	1113	1114	1115	1116	1117	1118	1119	1120	1121	1122	1123	1124	1125	1126	1127	1128	1129	1130	1131	1132	1133	1134	1135	1136	1137	1138	1139	1140	1141	1142	1143	1144	1145	1146	1147	1148	1149	1150	1151	1152	1153	1154	1155	1156	1157	1158	1159	1160	1161	1162	1163	1164	1165	1166	1167	1168	1169	1170	1171	1172	1173	1174	1175	1176	1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188	1189	1190	1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204	1205	1206	1207	1208	1209	1210	1211	1212	1213	1214	1215	1216	1217	1218	1219	1220	1221	12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If Not Applicable X this box Below

City of Carlsbad  
Sewer Authority

January 1, 2021

Q3

December 31, 2021

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

**Carlstadt Sewerage Authority**

For the period

January 1, 2021

Q

December 31, 2021

Complete the below table for the Authority's accrued liability for compensated absences.

of Non-Resident Aliens

X

Legal Basis for Benefit  
(check applicable items)[illegible]

**The total Amount Should agree to most recently issued audit report for the Authority.**

For the Period January 1, 2021 to December 31, 2021

Carlstadt Sewerage Authority

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Page N-7

# **2021 (2021-2022) AUTHORITY BUDGET**

## **Financial Schedules Section**

# SUMMARY

For the Period January 1, 2021 to December 31, 2021  
 Carlstadt Sewerage Authority

	FY 2021 Proposed Budget					FY 2020 Adopted Budget	% Increase (Decrease) Proposed vs. Adopted	
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
<b>REVENUES</b>								
Total Operating Revenues	\$ 1,210,682	\$ -	\$ -	\$ -	\$ -	\$ 1,210,682	\$ 1,403,269	\$ (192,587) -13.7%
Total Non-Operating Revenues	12,000	-	-	-	-	12,000	16,000	(4,000) -25.0%
Total Anticipated Revenues	1,222,682	-	-	-	-	1,222,682	1,419,269	(196,587) -13.9%
<b>APPROPRIATIONS</b>								
Total Administration	377,950	-	-	-	-	377,950	395,906	(18,046) -4.6%
Total Cost of Providing Services	844,732	-	-	-	-	844,732	1,023,273	(178,541) -17.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	1,222,682	-	-	-	-	1,222,682	1,419,269	(196,587) -13.9%
Total Interest Payments on Debt	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	1,222,682	-	-	-	-	1,222,682	1,419,269	(196,587) -13.9%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	1,222,682	-	-	-	-	1,222,682	1,419,269	(196,587) -13.9%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - #DIV/0!



# Revenue Schedule

Carlstadt Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

FY 2021 Proposed Budget							FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>									
Service Charges									
Residential									
Business/Commercial						\$ -	\$ -	\$ -	#DIV/0!
Industrial	1,210,682					1,210,682	1,403,269	(192,587)	-13.7%
Intergovernmental									#DIV/0!
Other									#DIV/0!
Total Service Charges	1,210,682					1,210,682	1,403,269	(192,587)	-13.7%
Connection Fees									
Residential									
Business/Commercial									#DIV/0!
Industrial									#DIV/0!
Intergovernmental									#DIV/0!
Other									#DIV/0!
Total Connection Fees									#DIV/0!
Parking Fees									
Meters									
Permits									#DIV/0!
Fines/Penalties									#DIV/0!
Other									#DIV/0!
Total Parking Fees									#DIV/0!
Other Operating Revenues (List)									
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Type in (Grant, Other Rev)									#DIV/0!
Total Other Revenue									#DIV/0!
Total Operating Revenues	1,210,682					1,210,682	1,403,269	(192,587)	-13.7%
<b>NON-OPERATING REVENUES</b>									
Other Non-Operating Revenues (List)									
Type in									#DIV/0!
Type in									#DIV/0!
Type in									#DIV/0!
Type in									#DIV/0!
Type in									#DIV/0!
Total Other Non-Operating Revenue									#DIV/0!
Interest on Investments & Deposits (List)									
Interest Earned	12,000					12,000	16,000	(4,000)	-25.0%
Penalties									#DIV/0!
Other									#DIV/0!
Total Interest	12,000					12,000	16,000	(4,000)	-25.0%
Total Non-Operating Revenues	12,000					12,000	16,000	(4,000)	-25.0%
TOTAL ANTICIPATED REVENUES	\$ 1,222,682	\$ -	\$ -	\$ -	\$ -	\$ 1,222,682	\$ 1,419,269	\$ (196,587)	-13.9%

# Prior Year Adopted Revenue Schedule

Caristadt Sewerage Authority

FY 2020 Adopted Budget							Total All
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial	1,403,269						1,403,269
Intergovernmental							-
Other							-
Total Service Charges	1,403,269	-	-	-	-	-	1,403,269
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees							-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees							-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue							-
Total Operating Revenues	1,403,269	-	-	-	-	-	1,403,269
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues							-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	16,000						16,000
Penalties							-
Other							-
Total Interest	16,000	-	-	-	-	-	16,000
Total Non-Operating Revenues	16,000	-	-	-	-	-	16,000
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$1,419,269</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$1,419,269</b>

# Appropriations Schedule

Carlstadt Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

FY 2021 Proposed Budget							FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 171,329						\$ 171,329	\$ 168,488	\$ 2,841 1.7%
Fringe Benefits	73,673						73,673	80,233	(6,560) -8.2%
Total Administration - Personnel	245,002	-	-	-	-	-	245,002	248,721	(3,719) -1.5%
<i>Administration - Other (List)</i>									
Admin. Conferences, Registration & Dues	6,750						6,750	7,875	(1,125) -14.3%
Professional Fees	77,120						77,120	22,100	(4,980) -6.1%
Office, Rent & Auto Allowance	39,712						39,712	46,800	(7,088) -15.1%
Insurance & Bond Premium	9,366						9,366	10,500	(1,134) -10.8%
Miscellaneous Administration*									#DIV/0!
Total Administration - Other	132,948	-	-	-	-	-	132,948	147,275	(14,327) -9.7%
Total Administration	377,950	-	-	-	-	-	377,950	395,996	(18,046) -4.5%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	21,420						21,420	103,385	(81,965) -79.3%
Fringe Benefits	9,211						9,211	20,058	(10,847) -54.1%
Total COPS - Personnel	30,631	-	-	-	-	-	30,631	123,443	(92,812) -75.2%
<i>Cost of Providing Services - Other (List)</i>									
Repairs, Parts, Supplies & Maintenance	40,000						40,000	30,000	10,000 33.3%
Power & Water	12,000						12,000	12,000	- 0.0%
SCUA Charges	762,101						762,101	857,830	(95,729) -11.2%
N/A									#DIV/0!
Miscellaneous COPS*									#DIV/0!
Total COPS - Other	814,101	-	-	-	-	-	814,101	895,830	(85,729) -9.5%
Total Cost of Providing Services	844,732	-	-	-	-	-	844,732	1,023,273	(178,541) -17.4%
<i>Total Principal Payments on Debt Service in Lieu of Depreciation</i>									
Total Operating Appropriations	1,222,682	-	-	-	-	-	1,222,682	1,419,269	(196,587) -13.9%
<b>NON-OPERATING APPROPRIATIONS</b>									
Total Interest Payments on Debt									#DIV/0!
Operations & Maintenance Reserve									#DIV/0!
Renewal & Replacement Reserve									#DIV/0!
Municipality/County Appropriation									#DIV/0!
Other Reserves									#DIV/0!
Total Non-Operating Appropriations									#DIV/0!
TOTAL APPROPRIATIONS	1,222,682	-	-	-	-	-	1,222,682	1,419,269	(196,587) -13.9%
<b>ACCUMULATED DEFICIT</b>									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,222,682	-	-	-	-	-	1,222,682	1,419,269	(196,587) -13.9%
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation									#DIV/0!
Other									#DIV/0!
Total Unrestricted Net Position Utilized									#DIV/0!
TOTAL NET APPROPRIATIONS	\$1,222,682	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,222,682	\$ 1,419,269	\$ (196,587) -13.9%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$61,134.10 \$ - \$ - \$ - \$ - \$ - \$ - \$61,134.10

# Prior Year Adopted Appropriations Schedule

Carlstadt Sewerage Authority

	FY 2020 Adopted Budget						Total All Operations
	Sewer	N/A	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 168,488						\$ 168,488
Fringe Benefits	80,233						80,233
Total Administration - Personnel	248,721	-	-	-	-	-	248,721
<i>Administration - Other (List)</i>							
Admin, Conferences, Registration & Dues	7,875						7,875
Professional Fees	82,100						82,100
Office, Rent & Auto Allowance	46,800						46,800
Insurance & Bond Premium	10,500						10,500
Miscellaneous Administration*							-
Total Administration - Other	147,275	-	-	-	-	-	147,275
Total Administration	395,996	-	-	-	-	-	395,996
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	103,385						103,385
Fringe Benefits	20,058						20,058
Total COPS - Personnel	123,443	-	-	-	-	-	123,443
<i>Cost of Providing Services - Other (List)</i>							
Repairs, Parts, Supplies & Maintenance	30,000						30,000
Power & Water	12,000						12,000
SCUA Charges	857,830						857,830
N/A							-
Miscellaneous COPS*							-
Total COPS - Other	899,830	-	-	-	-	-	899,830
Total Cost of Providing Services	1,023,273	-	-	-	-	-	1,023,273
Total Principal Payments on Debt Service in Lieu of Depreciation							-
Total Operating Appropriations	1,419,269	-	-	-	-	-	1,419,269
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt							-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations							-
<b>TOTAL APPROPRIATIONS</b>	1,419,269	-	-	-	-	-	1,419,269
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	1,419,269	-	-	-	-	-	1,419,269
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other							-
Total Unrestricted Net Position Utilized							-
<b>TOTAL NET APPROPRIATIONS</b>	\$ 1,419,269	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,419,269

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$70,963.45 \$ - \$ - \$ - \$ - \$ - \$ - \$70,963.45





# Net Position Reconciliation

Carlstadt Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

## FY 2021 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Total All
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$1,776,864						\$1,776,864	
Less: Invested in Capital Assets, Net of Related Debt (1)	824,821						824,821	
Less: Restricted for Debt Service Reserve (1)	-						-	
Less: Other Restricted Net Position (1)	868						868	
Total Unrestricted Net Position (1)	951,175						951,175	
Less: Designated for Non-Operating Improvements & Repairs								
Less: Designated for Rate Stabilization								
Less: Other Designated by Resolution								
Plus: Accrued Unfunded Pension Liability (1)	300,000						300,000	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	585,429						585,429	
Plus: Estimated Income (Loss) on Current Year Operations (2)								
Plus: Other Adjustments (attach schedule)								
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	1,236,604						1,236,604	
Unrestricted Net Position Utilized to Balance Proposed Budget								
Unrestricted Net Position Utilized in Proposed Capital Budget								
Appropriation to Municipality/County (3)								
Total Unrestricted Net Position Utilized in Proposed Budget								
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>								
Last Issued Audit Report (4)	\$1,236,604	\$	-	\$	-	\$	-	\$1,236,604

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 61,134 \$ - \$ - \$ - \$ - \$ 61,134

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021 (2021-2022)

CARLSTADT

SEWERAGE

AUTHORITY

CAPITAL

BUDGET/

PROGRAM



# 2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## CARLSTADT SEWERAGE AUTHORITY

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

☒ [ X ] enter X to the left if this paragraph is applicable

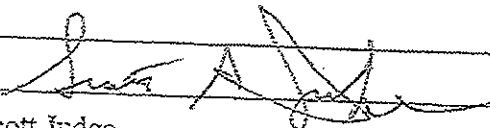
It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Carlstadt Sewerage Authority, on the 27<sup>th</sup> day of October, 2020.

OR

☐ [ ] enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the Carlstadt Sewerage Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

*The Authority has elected to postpone capital additions until a later time when adequate financing option are available.*

Officer's Signature:			
Name:	Scott Judge		
Title:	Chairman		
Address:	429 Hackensack Street Carlstadt, NJ 07072		
Phone Number:	201-935-2180	Fax Number:	201-935-7735
E-mail address	bcurren@csauthority.org		

# 2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

## CARLSTADT SEWERAGE AUTHORITY

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

NO.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

NO.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

YES.

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

NOT APPLICABLE.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NONE.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

NONE.

*Add additional sheets if necessary.*

# Proposed Capital Budget

Carlstadt Sewerage Authority  
For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Capital Grants Sources
<b>Sewer</b>					
None	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<b>N/A</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<b>N/A</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<b>N/A</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<b>N/A</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<b>N/A</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

Carlstadt Sewerage Authority

For the Period

January 1, 2021

to

December 31, 2021

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2021	2022	2023	2024	2025	2026
Sewer							
None	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
N/A	-	-	-	-	-	-	-
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
N/A	-	-	-	-	-	-	-
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
N/A	-	-	-	-	-	-	-
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
N/A	-	-	-	-	-	-	-
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
N/A	-	-	-	-	-	-	-
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

# 5 Year Capital Improvement Plan Funding Sources

Caristadt Sewerage Authority  
For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
None	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance check						

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.